

# Annual Report

2013-14



**Sahbhagi Shikshan Kendra**  
Lucknow





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## From Chairperson's Desk

It gives me an immense pleasure to state that SSK has proven to acquire a new salience in development thinking and its implementation at the societal level in close connectivity with the government. Most of the projects undertaken from the beginning of SSK focused only in UP but it's good to observe the work rooting in the state of Jharkhand also.

With the humble assessment of the socio economic factors of Uttar Pradesh it's a matter of great satisfaction to announce that SSK has made a significant contribution in attaining different types of programs- Field experimentations, citizen leadership programs, upliftment of marginalized sections, political empowerments and also attaining the component of environment through disaster management. The new initiatives taken in Japla and other past achievements will help in further referring our work in years to come.

Finally, SSK is poised to transform and regenerate itself in light of the new forces of the

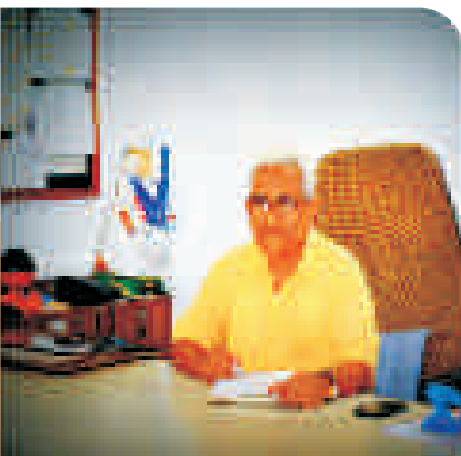
future; its recent strategic planning exercises have also stated its clear roles and goals for forthcoming years.

I am thankful to Ashok Singh for effective leadership for his dedicated team to undertake these shifts with boldness and security. I am thankful to the fellow members of the governing council for extending their wholehearted support in various activities besides providing fresh thinking and guidance in our various issues.

As SSK enters the silver jubilee year of its operation, we take pride in its healthy body and reflective mind. Hoping for the greater strength and the agility in future for the entire team!!!

Binoy Acharya  
Chairperson





## From Director's Desk

I feel privileged to present the annual report for the year 2013-2014 before you. SSK has always been instrumental in enhancing organisational efficiency and effectiveness of CSOs and other development agencies. This year our Civil Society Resource Centre took initiative in organising short term and long duration trainings on leadership, team building, communication, SHG management and CBO management. It also conducted a good many number of need based trainings.

Our Disaster Management Resource Centre is playing a commendable role in strengthening of flood resilience of communities in vulnerable areas of Behraich and Barabanki. This year it has extended its intervention in Bardiya district of Nepal. In order to strengthen the local leadership and governance, DMRC this year has also conducted trainings for citizen leaders and elected representatives.

Governance Resource Centre of SSK acted as capacity building agency for RSBY for strong community participation and inclusion of

health insurance scheme. It also imparted technical trainings on child rights to women elected representatives of districts Jaunpur, Mirzapur and Sonebhadra.

Activities of Sahbhagi Vocational Training Centre have increased manifold. It has conducted various skill enhancement training courses in district Lucknow, Sitapur and Jharkhand for rural youth in order to ameliorate their prospects of employability.

It is a matter of pride for all of us that SSK is completing its 25<sup>th</sup> years of functioning this year. It was a long journey and could only be possible because of continuous support and assistance of our partners, resource providers, collaborators, well wishers. I extend my heartfelt thanks to all those who made this journey a success.

My gratitude to SSK staff members who have put in their indefatigable efforts to translate the organisational vision into reality.

Wishing you all a very happy new year.

Ashok Singh

# About SSK

Sahbhagi Shikshan Kendra (SSK) is a non-profit, non-governmental organization, which functions as a support organization in the states of Uttar Pradesh and Jharkhand. SSK is committed to strengthening institutions of local self-governance by providing capacity building support to different actors of civil society.

SSK is also working on empowering section of society which is socially and economically backward in developmental process, by promoting their participation through strengthening local self-governance, civil society and grass-root level organizations.

SSK provides support to grassroots level partners through organizing training programs, workshops and intensive support in its programs that strive for social change. To harmonize the efforts and enhance the knowledge base, SSK also undertakes studies and disseminates information on vibrant and imperative developmental issues.

Presently, the organization undertakes four major departments CSRC, GRC, DMRC, KMRC. Further numbers of direct intervention centre is carrying out various pilot projects at Varanasi, Ranchi, Bahraich, Sitapur and Ghaziabad. These field interventions, novel experiments are being carried out on various subjects such as linkage of

girl child education, social audit, migration, disaster management, forestry rights, and health and leadership development with local self-governance institutions.

Through its field level interventions, SSK has started concerted efforts in the direction of establishing a responsible and transparent government at panchayat level. Active participation in Community planning and in the development of particularly women, youth, children and marginalized communities allows SSK to make a difference at the grassroots. The experiences generated during the direct intervention are collected, processed, and shared with other stakeholders.

The mission of SSK is to build capacity of CSOs through an approach where people are placed at the centre of all development initiatives. Partnership and mutual sharing of ideas and information with target groups are its core values.

Strategy:

- Inclusion
- Village Information Dissemination
- Sensitization Meeting/Workshop
- Awareness & Advocacy Campaign
- Training
- Public Hearing
- Follow Up & Feedback





SSK has set up different committees to look after the internal management functions. Some of the Committees are:

1. Project Management
2. Gender Mainstreaming
3. Procurement & Purchase
4. CASH Committee

## Our Stakeholders

### SSK Governance System

#### GENERAL BODY MEMBERS

##### 1. Dr. Rajesh Tandon

Dr. Rajesh Tandon is an internationally acclaimed architect of Civil Society renowned pioneer in the field of participatory research, promotion of local self governance and voluntary sector in our country, President of PRIA and VANI - New Delhi.

##### 2. Dr. (Mrs.) Neelam Singh

Dr. Neelam Singh is a reputed gynaecologist associated with Vatsalya, a state level resource centre for women's causes and was also EX-Chairperson of UPVAN-Lucknow and is deeply concerned for eradicating female feticides.

##### 3. Mr. Binoy Acharya

Mr. Binoy Acharya is the founder Director of a support organization called Unnati based at Ahmedabad, Gujarat which also working in western part of Rajasthan. He has long experience in Voluntary sector and has contributed a lot in research, training, documentation, etc.

##### 4. Shri Bajrang Singh

Shri Bajrang Singh is a reputed person, social activist and Founder of Badlao Foundation, a well known organization of Jharkhand working in remote tribal areas for last 30 years.

##### 5. Dr. Yogesh Kumar

Dr. Yogesh Kumar well known development economist and activist for making civil society watch the manners of governance-partner in National Social Watch movement-Bhopal.

##### 6. Dr. Ajay Kumar

He is a reputed Agriculture Scientist and popular exponent of PRA techniques for understanding the rural society and its culture through the vantage point of agriculture and currently serving as a senior scientist in Agriculture Research Center, Patna.

##### 7. Mr. Ashok Parira

Mr. Ashok Kr. Parira is the secretary of JUS (Jan Utthan Samiti). Jan Utthan Samiti is a non-profit making, secular organization, operating in Jharkhand state particularly in the district of Ranchi since 1985.

### 8. Dr. Atul Pratap Singh

Dr. Atul Singh is a renowned Professor in the Department of Social Work, Bhim Rao Ambedkar College, University of Delhi and had encouraged and motivated students in developing professional skills through application of theoretical knowledge in different real life situations.

### 9. Ms. Sunita Sharma

Ms. Sunita Sharma has worked with number of renowned national and international social development organizations including World Education, Institute of International Education and CARE amongst others as India Country Director, Country Representative and National Coordinator for a considerable number of years.

### 10. Dr. Kumkum Tripathi

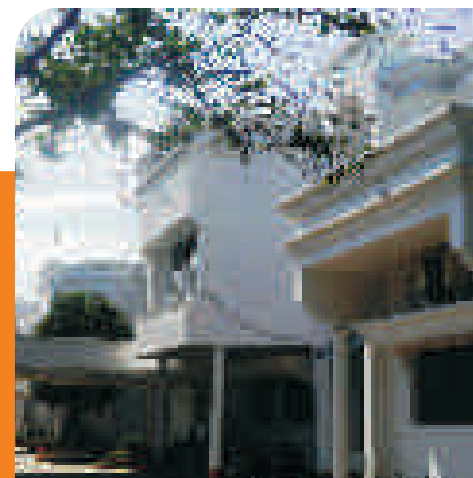
Dr. Kumkum Tripathi is Former Associate Director of Mahila Samakhya (2000-2010) and also former Director of Devi Sansthan, Lucknow and also worked for women human rights in UP and participated in several campaigns to protect women from atrocities, domestic violence and generating awareness about their social, economic and civil rights.

### 11. Dr. Nishi Mehrotra

Dr. Nishi Mehrotra is first State Programme Director of Mahila Samakhya in Uttar Pradesh. She has significant experience in the area of water and sanitation and is a highly skilled qualitative researcher, expert on Education and Women's rights and has extensive fieldwork experience. She is based in Lucknow and has significant ground level experience in Uttar Pradesh, Uttarakhand, Bihar and Jharkhand.

### 12. Mr. Ashok Singh

Mr. Ashok Singh a well known champion for the cause of institution - building in the domain of Civil Society at national and regional level, engaged in providing momentum to civil society movement in Uttar Pradesh, Founder Member of UPVAN, and a state level network of NGOs of Uttar Pradesh. He is very popular trainer on participatory training. He is engaged in supporting CSOs in U.P, Bihar and Jharkhand. He founded SSK in the year 1990 and currently he is the Founder Director of SSK.





CSRC is one of the oldest unit of the organization, it provides program supports to the development organizations through its capacity building efforts on various themes.



## Civil Society Resource Center

CSRC a unit of Sahbhagi Shikshan Kendra is involved in enhancing organizational efficiency and effectiveness of CSOs and other development agencies, so that they can better manage their functions and programs for the development of society. For this, it organizes different trainings and workshops such as

- TOT on participatory training
- Trainings on leadership
- Communication
- Facilitation
- Team building
- Communication for behaviour change
- Project proposal writing
- Result based project Management

- Monitoring,
- Financial management,
- Accounting system,
- Documentation, skill and knowledge building, SHG management etc.

Basically, SSK offers two kind of trainings and workshops one is calendarized which is announced through our website and another is need based which are generally sought by individual organization on particular subject.

Over the years CSRS has provided consultancy and management support services to CSOs, International organizations, government departments and other institutions to fulfil their larger program objectives.

### Some characteristics Of Training program organized at SSK

- All the training programs are conducted in a participatory manner, in which participants are involved in mutual learning and sharing process.
- The sessions are made highly interactive so that no stone is left unturned in imparting the concepts and principles of participatory development.
- Emphasis is placed on using methods of adult learning such as small group discussion, case study, role?plays, simulations, video reviews, and other variety of methods.
- Presentations of case studies and the



material prepared on the theme forms the basis for group discussion. Direct reading, relevant exercise and assignments on specific topic drawing lesson from their own context supplement these.

- Participatory learning games and energizers

are used to create a conducive environment for learning.

- Depending upon the need of the training, field visit are arranged to provide the participants with hands on experiences.

### Capacity Building Events 1st April 2013 to 31st March 2014

S.No.	Topic of Training	No. of Trainings 2013-14	Sponsoring Organization	Total No. of Participant	Major focus Leanings
1	TOT on Participatory Training	8 TOTs of one week each	UNICEF Bihar UNICEF, Uttar Pradesh Sehghal Foundation, IRRAD, Gurgoan UPSRLM BRLPS, Patna BRLPS, Patna Reliance Foundation, SAWAI, Madhopur Reliance Foundation, Nagpur	Male = 151 Female = 38 Total = 189	<ul style="list-style-type: none"> <li>• Internalization of different training methods</li> <li>• Principles and philosophy of Participatory Training.</li> <li>• Adult Learning and Learning Environment</li> <li>• Understanding group processes, conflict resolution, decision making, leadership ect.</li> <li>• Participatory Training methods- tools and techniques.</li> <li>• Designing a Training programme</li> <li>• Self and personality development of trainer/facilitator</li> <li>• Monitoring, evaluation and follow-up of training programm.</li> </ul>





2	Training on Team Building and Leadership	4 Trainings of 4 days	Vigyan Foundation	Male = 60 Female = 32 Total = 92	<ul style="list-style-type: none"> <li>• Understanding of Team in the context of development.</li> <li>• What is a team?</li> <li>• Important process within an organizational team.</li> <li>• Characteristics of a good team.</li> <li>• Process of team building in organization</li> <li>• Team Building Strategies</li> <li>• Appreciative enquiry as an approach to team building</li> </ul>
3	Training on SHG Management	1 Training of 4 days	WVI, Kanpur	Male = 0 Female = 35 Total = 35	<ul style="list-style-type: none"> <li>• Concept of SHG and formation in social and economic.</li> <li>• SHG operational management.</li> <li>• Different group processes as Leadership</li> <li>• Decision making, Communication, Participation and Conflict Management in SHG.</li> <li>• Role and responsibilities of a SHG facilitator.</li> <li>• Understanding self as a facilitator.</li> </ul>





4	Training on RTI	1 Training of 2 days	WVI, Raibareli	Male = 36 Female = 5 Total = 41	<ul style="list-style-type: none"> <li>Understanding of RTI (Right To Information Act), its process and its uses.</li> </ul>
5	Training on CBO Management	1 Training of 3 days	WVI, Fatehpur	Male = 32 Female = 0 Total = 32	<ul style="list-style-type: none"> <li>Understanding Community based organizations in development context</li> <li>facilitation Process, Group</li> <li>Formation, Conflict Resolution, decision-making.</li> <li>leadership etc</li> <li>Networking among community based organizations</li> </ul>
6	Orientation Programme of SSK	1 Training of 3 days	SSK, Lko	Male = 11 Female = 6 Total = 17	<ul style="list-style-type: none"> <li>New joinies were oriented about the Vision, Mission and norms and work culture of SSK</li> </ul>
7	Training on Panchayati Raj For Asnaha Panchayat	1 Training of 1 day	(SST)	Male = 17 Female = 6 Total = 23	<ul style="list-style-type: none"> <li>From Asnaha, villagers were trained on PRI, functions and other PRI related issues.</li> </ul>
8	Orientation of Sewing Centre Girls For Asnaha Panchayat	1 Training of 1 day	(SST)	Male = 0 Female = 44 Total = 44	<ul style="list-style-type: none"> <li>Self, Personality, Communicati on Confidence Building, Motivation and other relevant acts &amp; Laws related to women.</li> </ul>





*Strengthening of flood resilience of communities in vulnerable areas in Bahraich and Barabanki districts of Uttar Pradesh & Bardiya District Of Nepal with financial and technical support from Malteser International since recent few years.*

## Disaster Management Resource Centre

### DRR-WASH project

DMRC is emerged in just 8 years time to become an absolutely essential resource for the disaster management and humanitarian field with expertise in DRR (and WASH) planning at community level and incorporation of its in the Panchayat Development Plan including developing, collecting and disseminating the information from self & government bodies to community & non-governmental organization regarding disaster preparedness and in filling the gaps of information among government, non governmental agencies and community, for involving them in humanitarian assistance and relief operations in better coordination and execution of the aid with a primarily focus on natural disaster affected community resilience and strengthening of local leadership with livelihood

development.

SSK is partnering with Malteser International primarily working in the Indo-Nepal boarder areas with Ghagra river flood affected communities of Bahraich and Barabanki districts of Uttar Pradesh program aimed at village development through DRR and WASH process, provided series of services ranging from distribution of community based raised hand pump for safe drinking water even in floods, providing vocational training to youths to recover from flood damage and developing DRR plan to incorporating capacity development with Gram Panchayat (village government).

The project has focused in four key sectors that address the needs of target communities: WASH Awareness, DRR Preparedness, Risk Mitigation and Integrated Capacity building of community-children.

### Overall Outcome of DRR Programs

DRR preparedness		1	2	3
Emergency Critical facilities	Motor Boat		People centred Timely Early Warning System in every village	DRR Plan in target every village
Organized DRR Training on flood	Trained & developed task force, Disaster Management Plans at every village		Developed effective IEC Materials	Repairing of houses, wooden boats and Hand pumps etc and updated first aid box
Assistance in Flood Emergency	Information dissemination during flood with Government		Supported in emergency relief distribution with Government	Activated task force in search & rescue

## Major Activities in DRR- WASH Project

### Water Sanitation and Hygiene (WASH)

Lack of WASH practices was the biggest issue amongst the flood affected areas which led to many fatal diseases. People become a victim of demise and they face serious challenges in keeping pace with the growing area of annual flood disaster, which influence the safety and hazardous of the localities. Their role in the WASH process is limited due to certain imbalances in their disaster flood preparedness

and arrangement. DMRC is focused on the removal of the WASH problem through following efforts:

- The Key problem of the community is to get safe drinking water during the flood because they have only flood/ contaminated water to drink that make them victims of water borne diseases which is often fatal
- For safe drinking water, 19 raised hand pumps are installed and 2 old hand pumps are re-bored in the hamlets of intervened Gram Panchayats.
- The platform of the raised hand pumps has been made at height of 6-7 feet and boring level is 80 feet deep. There is a Hamlet Development Committee for maintaining and monitoring the raised hand pump (to ensure the sustainability of raised hand pump)

**Mobile kiosk** was set up for dissemination of information. During this activity 5 types posters related to WASH practices & one annual calendar (containing information related to flood

The SSK began to develop a new strategy to transform the DRR and WASH into a dynamic and influential local network convening individuals, communities, disaster-development setting initiatives and information dissemination approaches.

Visible Behavioural change can be seen among the community members related to WASH via various means mobile kiosks, panchayat level sangosthis , movies & street plays .

Also Strengthen Local Leadership & Governance via various meetings, exposure visits and trainings





preparedness) were distributed to community in order to bring behavioural change related to WASH.

**Panchayat Level Sangosthies**, on WASH practices were organized for disseminating information regarding awareness on hygienic practices during whole life. These Sangosthies were organized and conducted in 8 Panchayats. During the Sangosthies some resource persons from the community were also called for motivating and sensitizing them on the hygiene practices.

**Production of movies** "Karo Na" on WASH practices and "Kahin Der Na Ho Jaye" on EWS (Early Warning System) shown to the community, which create visual impact & promote the WASH practice.

**Series of Wall writing** at the prominent places of intervention area, containing message of WASH practices for behavioural change via regular visibility of wall written messages.

**Children Trained** on the WASH practices. For this various orientation trainings organized at the Panchayat level in the year for improving their



habits to use WASH practices. They were also provided WASH kit (school bag, comb, nail cutter, colgate, pencil, eraser, sharpener, booklet on hand washing, soap etc.)

**Street plays** and puppet shows were organised in the community for disseminating the information of WASH practices through entertainment. The community learnt the importance of hygiene in general and during flood.



## Strengthening Local Leadership/Governance

To strengthen the Local Leadership and Governance DMRC has organized trainings for HDC (Hamlet Development Committee) members, Citizen Leaders (CLs) and Elected Representatives (ERs) etc. on various issues as functioning of Panchayati Raj Institution, leadership, Govt. Schemes, micro planning to etc.

### Hamlet Development committees formed

A main objective of HDC formation is to



encourage community level leadership for the development of Panchayats. There are nearly 600 HDC members actively working in the program areas and 46 HDC meeting were held so far to ensure the same.

**Meeting with CLs** has been organized monthly to aware and sensitized them about various government schemes for marginalized sections of the community. They were also oriented about filling various applications form in respective to deal with govt. Bodies on a specific issue like NBA Scheme , IAY Scheme , Pension Scheme etc.

**Exposure visit** for CLs to Chitrakoot (MP) and Sitapur (UP) to broaden their understanding on nature and initiative of citizen leaders in other areas .

### Livelihood Development Measures under Programme

DMRC has its motto to enhance skill among the youth dwelling in the flood affected area for the survival, as the community has no means of livelihood except the agriculture work as the land get submerged during every annual flood for 2-3 months. Livelihood Development Measures check the youth from being exploited who compelled to work on low wages to earn bread &



### Citizen Leader empowered locals

Shri Munna Lal was very hostile when SSK staff contact him first in his village on collection the village information that many organizations came but did nothing as he actually wanted to do something for his village but knew how to do so he remain frustrated and become aggressive to anyone.

Now after regular contact with DMRC staff, he changed and known as Citizen Leader for SSK in



his localities. He is devoted to the developmental function of his village and recently supported 7 handicapped people in achieving the recognition certificate from government. He is also helping people in reaching and availing the benefits of government schemes such as widow pension, old age pension and handicapped pension. He remains involved in other developmental works in the village and making aware the villagers toward their well-being.

Many youths who had taken the livelihood training in various trades got benefited.

butter for their family during flood.

**65 youths**, got livelihood training on various trades such as plumbing, white wash, carpenter masonry and mobile repairing etc.

**15 days** residential vocational training on mason work dated 15-30 December was organized for 11 youths from Nepal to strengthen flood resilience among the cross border communities of Indo-Nepal affected by high annual flooding.

### Cross Border Information Exchange:

The flood resilience activities, in Bardiya district of Nepal and Bahraich and Barabanki districts of UP-India, are being conducted with different dynamics of the community which is being shared and exchanged of information activities is being fulfilled through the learning visits on the semester basis by both organizations (SSK & RSDC) with the motive of visiting the intervention areas of both.

One of such visit to DMRC intervene areas has been conducted in April, 2013 and one visit of SSK has been conducted to Bardiya (Nepal) in February 2014. In the visits both sides of creativity and achievements were shared with each other and understand programme approaches and progress.





### Other Activities under Project:

DRR-WASH Programme is running with some associate activities for better implementation of the programme at field level and staff development. Programme sharing is the most important phase to the better achievement of conducted activities and adding of some improvement with learning of the last creativities. To fulfill the basic need of the programme.



- 29 DRR plan making & 33 review.
- Meeting with government Employees by Networking and lessoning.
- Exposure Visit by Gandhi Fellows.
- 3 MI's Delegates Visited to project areas.
- Animators' Meeting & various Capacity building trainings & exposure visit.
- 4426 family victims identified Baseline Survey.
- Staff capacity building.

"After getting the training on painting & white wash I got job in Ahmadabad in one Construction Co. Certificate provided to me after training by SSK helped me a lot to get this job "said Mr Ashok (White Wash Trainee)

Many mobile repairing trainees are also doing well after training while funders visit few of them like Ajay, babloo nishad shared their experiences.



### Publications of DMRC:

DMRC has published some posters and booklets on the different experiences and issues regarding community well beings. These publications are published in the year for community and organizational use with the purpose of enhancing knowledge and capacity for community interventions. Following booklets have been published in the year:

- Training module for Mason
- Maintenance and care taking of raised hand pumps in flood affected areas
- Importance and techniques of hand washing
- Steps for developing community based disaster risk reduction plan
- SDRF Guidelines
- WASH posters





# Governance Resource Centre

The major objectives of the unit is to coordinate activities related to strengthening of panchayats, creation, collection, collation and dissemination of resource material on the theme of rural and urban governance and advocacy of issues related to local self-governance.

The center undertakes research, documentation, and advocacy on the theme of strengthening Panchayati Raj institutions to

mobilize various stakeholders for better functioning of elected representatives and effective management of the processes for ensuring good governance in rural and urban self-governance system.

As part of its state level activities for the annual year 2013-14 the centre took up specific thematic interventions on RSBY, Child Rights and issue of migration.

## Resource Organisation on RSBY

PACS has identified RSBY (Rashtriya Swasthaya Bima Yojana) as major program theme in PACS intervention states and recognized SSK as capacity building agency of its partner organizations for strong community participation and inclusion for the health insurance scheme for BPL families who are entitled to receive health care service up to Rs. 30000/- annual through smart card.

SSK has designed capacity building module and handbook on RSBY with the objectives of:

- Developing shared understanding and sensitization of course participants on RSBY perspective, processes and steps involved in scheme implementation and role of CSOs in RSBY
- Enhancing course participant's knowledge and skills to orient cadre of facilitators at local level, both in rural and urban context.

GRC has been established for the promotion of local initiative and community ownership in local self-governance system in the process facilitating proper democratic decentralization.





Total 975 Women Village Head has been trained under capacity building program, 200 Women Gram Pradhan undertaken for supportive supervision exercise.

- Building a community cadre of facilitators for effective implementation of RSBY.

Two days residential training was organized for 120 participants with 8 partner CSO's Adharshila-Lucknow, SPARC-India-Lucknow, NBNVS-Ballia, PPSS-Bhadohi, Gramya Sansthan-Varanasi, SSK- Varanasi, NIRMANA-Hathras, Shramik Sewa Kendra- Shamli.

#### Key objective of the training program were:

- Deepening the understanding of civil society organization on RSBY.
- To Build awareness and encouraging the community and bridging the gap between access to entitlement and delivery mechanism.

#### Major activities:

##### 1. Hospital sensitization meeting

Series of Hospital sensitization meeting was organized to provide a common platform for district stake holders to develop better coordination and sensitize Hospitals on community concern by sharing of grievances among authorities at Ballia, Ghazipur, Varanasi, Bhadohi, Shamli and Hathras districts.

##### 2. Hospital Exposure Visit

705 CBO members visited RSBY Empanelled Hospitals in the course of exposure visits of community to observe the benefits and process of utilizing smart card, hospitalization process, and services available at Hospital. These visits increased the faith on benefit of this RSBY scheme among the CBOs Member.

##### 3. Media-stake holders meeting of RSBY

Cross learning and sharing meeting with media was organized at Ballia, Mau and Bhadohi Districts to showcase partner CSOs on RSBY related efforts in District and advocating issues which need attention of masses and decision makers.

##### 4. Pre-Enrolment Campaign

Approx 2, 50,000 families renewed/new RSBY Card through CSO partners which is about 32% increases in registration process because of systematic pre enrollment campaign to inform, sensitize, and motivation drive organized at Ballia, Ghazipur, Varanasi, Hathras, Shamli, Lucknow-urban area & St.Ravi Das Nagar.

## 5. Awareness Campaign

Awareness campaign was initiated in 16 PACS districts of U.P to bridging the gaps of information on how and where to use the RSBY smart card.

## 6. IEC Developed

Two types of Handbills, Posters, flexes, Flip book and a case study on compilation "Badlao Ke Sanket" was designed and published for RSBY awareness campaign on Hospitalization process, Card procurement and key features highlighting salient provision of RSBY smart card.

## 7. Women Elected Representative Trained on Technical Child Rights

SSK is recognized as the technical agency for imparting technical trainings on child rights especially to women leaders. 1000 Women Gram Pradhan were trained on Child Friendly Panchayat of three districts Jaunpur, Mirzapur and Sonbhadra district of Eastern Uttar Pradesh by SSK as technical agency in UNICEF-IKEA for 2 years (March 2012 to April 2014) in two phases followed by Supportive supervision (Field level handholding) and experience sharing workshop.

## Activity Details

To impart the knowledge capacity building on the thematic issues, practical examples and real based case studies were used as a tool. The training program was designed in days into 2+ 2 format. In the first phase of training focused Local self-Governance and Child Protection with due focus on roles and responsibilities of Panchayats to develop a child friendly Panchayats. Following actions were taken up Training Needs Analysis

- Module Preparation, developing facilitators guide, participants hand-book & training pack
- Pilot Testing of Modules and training tools
- TOT of master trainers
- Organizing trainings for Women Pradhan in two phases
- Supportive Supervision (Field Level Support)
- Experience Sharing Workshop

Training program provided immense opportunity to women Pradhan.

- Woman Pradhans are now able to analyse village situation and issues particularly related to child rights and protection as women elected representatives.



19 Women Pradhan from 3 districts were awarded for the best efforts on Child issues such as child marriage, child labor, immunization and child trafficking.

Reshma Suman Gram Pradhan, of Basaranpur Gram Panchayat, Shikhar Block, shared that people of her village still thinks person from lower class and women could never become a part of village administration head but



SSK's trainings have played a pivotal role in clarifying the concept of local governance, creating awareness and popularizing the idea of community mobilization. These trainings enabled them to actually exercise true local representation to develop a child friendly Panchayats.

- Women Pradhan are now ensuring inter-link between PRLs and social security entitlement with focus on 10-point's child friendly agenda and child protection.
- Women Pradhan are now able to tackle practical issues of their day to

day functioning.

- Women Pradhan share their experiences of functioning in Gram Panchayats at District level workshop to share their practical experiences, challenges, learning and successes.

### Consultation on urban poverty & role of civil society organization

- Organized in Lucknow on 2nd September 2013.
- Dr. Rajesh Tandon (President - PRIA the Chief Guest for the event delivered his key notes on understanding & perception in general about the process of urbanisation and urban Poverty. He stated that huge number of population lives in a pathetic situation devoid of basic necessities which generally constitutes the slum population and how urban poor contributes in the development of the cities and urban economy.
- Guest speaker Dr. Nishith Rai, Director of RCUES (Regional Centre for Urban and

Environmental Studies, Lucknow) emphasized on the role of CBSs in promoting welfare and development through sensitization and training of Bureaucrats and political leaders on issues and schemes of public welfare.

- Other Key speakers of the consultation event were Mr. Ashok Singh (Director, SSK), Mr. Farrukh Rehman (Oxfam, Lucknow), Mr. Sandeep Khare (Vigyaan Foundation) Mr. A.K. Singh (RCUES, Lucknow) Dr. K.K. Singh of SUDA (State Urban Development Agency)

# Migration Program at source (Sitapur) and destination (Ghaziabad) ends

SSK intervenes at both migration source (Sitapur) and destination (Ghaziabad) ends with following objectives:

- Building capacities of migrants so that they can enhance their own chances of employability and to sensitize them towards their rights (social, economic and legal).
- Sensitizing panchayats towards rights of migrants and their families and initiating

steps towards solving identity crisis of the migrants.

- Building and supporting collectives of women from the migrant families with the purpose of ensuring their access to social security and services.
- Understanding migration phenomena, connection between source and destination ends.

## Major activities

### Migrant registration and ID card

Usually migrants do not possess any document to prove their identity at destination end it hinders them to get a job or rent ing a place. So to overcome this problem through Shramik

Sahayta Kendra, identity card is being given to migrants which is signed and approved by the village pradhan.

### Vocational Training and Placement

Vocational Skill

training program is a crucial part of the project. The rationale behind providing training to the youth of migrant families is to equip the “prospective migrant” to choose his livelihood in more dignified and professional manner. It also aims at increasing the bargaining capacity of the youth. To identify and enroll the youth in the training program SSK Sitapur has organized 5 enrolment and 5 employment camps in the year. After the training, SSK Sitapur has organized two job fairs in which many of the trained youth have been placed with different companies and enterprises. In the last year we have introduced 3 new training traits of training: sewing (for girls), motor driving and bike mechanic along with 2 old traits of CCC and Tally.

Migration project of SSK Sitapur is supported by Sir Jamshed ji Tata Trust with the noble goal of “improving social and economic status of seasonal migrants and their families and providing them with equal opportunity to rights and entitlements”.





### Legal Counselling and Support

Harassed or cheated Migrants by their contractor mostly because of wage non-payment or less payments, come to the Sharmik Sahayata Kendra (a centre developed by SSK and dedicated to the migrants' cause). At Sharmik Sahayata Kendra the grievance of the labour is documented and firstly SSK staff tries to mediate the dispute between the labour and contractor when mediation does not work, Sharmik Sahayata Kendra seeks the help from the advocate.

### Building Collectives

Women of the migrant families face difficulty as the male members of their families migrate to other places and the money sent by them is very pathetic, they even unaware about the government social security schemes so they remain non-beneficiaries despite the fact that they are deserving people. So in such a condition forming a collective of women from the migrant families serves the purpose of information sharing of different government schemes and it also develops confidence in the women..

### Government schemes by SSK liaising

Networking and liaising plays an important role

in proper functioning of the project. Interaction with the local authorities, government officials, social organization and other stakeholders improves the outcome of our work. Such networking with the government officials is crucial for our project as it helps us to provide social security schemes to the targeted population. As a result of SSK Sitapur's networking with the officials we have two major dispute settlement camps at block level and three pension camps at village level to our credit and 550 people have been benefitted in the different government schemes such as pension schemes: (widow, old age, disability), JSY, RSBY, BOCW etc. through SSK Sitapur's effort.





## Community outreach

In order to strike a rapport and increase our visibility among the community we have been constantly doing activities/program/events. Mobile kiosk, dispute settlement camp and community meeting are the few such activities through which we are trying to achieve our stated goals. In the last one year we have successfully Conducted two big events of

dispute settlement camp in both the blocks of our intervention area (Parsendi and Khairabad). Such events are very helpful for us to make our presence felt among the community in a very positive manner.

## Details related to project activities in year 13-14

Activity Name	Progress of one year
Total Compensation Facilitated	1,14,250
Footfalls at Migration Resource Center (at both end)	11737
No of ID cards issued	1555
No of Mobilization Meeting conducted	182
No of Bank Account Opened	158
No of Mobile Kiosk and campaign organized	95
No of Family Support Group (Source)	19 (315 members)
No of Trade Based Collectives (Destination )	6 ( 92 members)
Vocational Training	
Youth Trained	185
Social Security Linkage	559
Health Linkages (RSBY)	395
BOCW Linkage	367
No of Legal Case Registered	60





## Touching new heights; Making big leaps

Raj belongs to a family of migrants who believed someday his circumstances would force him to migrate to other place to earn his livelihood. But after attending on an outreach meeting in his area and Raj opted for three months basic computer course. After the completion of the course he has got an opportunity to work with TESCOT Pvt.

## Research and advocacy on the issue of migration

Under the migration project named - 'Reducing Vulnerability of Migrants at Source and Destination with due focuses on their rights, entitlements and access to Services' various researches were conducted in the intervened areas.

### Details of the Researches

- Research on health scenario and health service accessibility of migrants and their families in two Panchayats of Hussainabad block of Palamu district, Jharkhand.
- Research study On the Expenditure pattern among the migrants of different trades in Ghaziabad district.
- Socio economic survey in newly intervened Panchayats of the two blocks (Khairabad and Parsendi) in Sitapur District.
- Consultation on urban poverty and role of civil society organization.

### Research on health scenario and health service accessibility of migrants and their families in two Panchayats of Hussainabad block of Palamu district, Jharkhand

The research focused on the health issues of the migrant families. Special focus was given in order to understand the nature, accessibility and issues related to health services for the migrant families (emphasis was given on child and maternal health). For these total 60 case studies were taken which included 50 cases of migrant families focusing on generic health scenario and issues and 10 cases related to work injuries or work related health issues of the migrants or any other family member at the destination under Mahuari and Lotaniya Panchayats and studied.

- The kind of health services and measures for improving the health services.





- Kinds of illness & health issues rampant in the area specially on women and children.
- Difficulties faced by the time of illness.
- Impact of health problems on families economies and their coping mechanism.
- Awareness on health schemes, functioning of Asha, Anm, anganwadi and other local health care providers and centers.

#### Research on the Expenditure pattern in the migrants of different trades in Ghaziabad district

The study aimed at exploring various dimensions of the expenditure of the migrants at destination and gave an idea about their expenditure pattern, constructive usage of earning, (areas where the earnings are been misused like drug addiction and other form of non constructive usage of money, saving

methods, strategies employed during Economic crisis, awareness and accessibility of schemes and policies meant for their economic empowerment. Socio economic survey in newly intervened Panchayats of the two blocks (Khairabad and Parsendi) in Sitapur District.

#### Varanasi Field Office

As a part of its eastern U.P program SSK has direct intervention in 2 blocks of Varanasi & 1 block of Ghazipur District focusing on livelihood, education, health & Nutrition as well. Rights and entitlements of Muslim and Dalit community.

Empowering Muslim & SC community to have enhanced access to their rights related to equal opportunity for education & better health services.

#### Details of Community Level Group

• Women Groups &	57	Total members &	1026
• Adolescent girls groups &	40	Total Members&	816
• Parents groups-	30	Total Members-	600
• Citizen Leader Groups-	03	Total Members-	95
• Weaver groups-	03	Total members-	60
• School Management committees-	84	Total Members-	1092
• Information Centres-	30	Total No. of Panchayats-	30



Ltd as a data entry operator through SSK staff. After working over a year Raj is currently working with Bill and Melinda Gates Foundation supported project in Basti district of UP as a survey and data entry operator with a handsome salary. Raj is no more interested in migration from his native to other places, like his forefathers



## Main Activities during the year

- Trainings, workshops & skill building trainings.
- Information communication & Awareness activity.
- Meetings & Sammelans.
- Exposure visit and Review.

### A- Trainings, workshops & skill building trainings

- Refreshment training of members of sawasthya kalian samiti and shiksha samiti of panchayat level.
- Facilitation and Planning on panchayat level issues of health and education.
- Refreshment training of women panchayat representatives.
- Orientation and sensitization of adolescent girls.
- Orientation of citizen leaders.
- Training on documentation and report writing.
- Refreshment training of members of sawasthya kalian samiti and shiksha samiti of panchayat level:
- Refreshment training of members of sawasthya kalian samiti and shiksha samiti of panchayat level was organized in 6

batches. In this training total 171 members were participated from 18 committees of 3 blocks. The objectives of the training was-

- 1- To sensitization on responsibilities and participation of committee in the process of local self governance. And to motivate for work on local level.
- 2- To build skill on panchayat level planning and importance of committee to members.

During the training a lot of discussions were done i.e. RTI, RTE, monitoring and evaluation, Process of planning, coordination with government departments. Queries and field problems of participants were dicussed during the training.

- **Facilitation of process of planning of issues releted education & health in village level-** With the purpose of learning & participation of Muslim & Dalit society in village 18 facilitation process meetings organized in 6 villages, In this meeting issues related to health & education were discussed. During the meeting participants gave their suggestions for planning in primary level. Major issues like selection of place for



driking water, toilets, and services of Aanganwaadi, Immunization, qualitative education and role of PRI members were discussed. With the support and consensus of all participatnts a work strategy for village level planning were decided. In last of meeting a resorse map and other informations in written form were given to gram pradhan.

- **Refreshment training of female panchayat representatives-** 3 days refreshment training on Panchayti Raj & leadership development



was organized in block head quarter. 121 female panchayat representatives were participated in this training. The main objective of training was to develop their skills to raised issue and problem during gram sabha meeting of Muslims & dalits female panchayat representative. In this training the role of representatives in development schemes, renewal of ration cards, mid day meal & Rastiye Swasthya Veema Yojana were discussed by block officers.

- **Block level orientation & sensitization program of adolescent girls-** 06 block level orientation & sensitization program of adolescent girls were organized in 03 blocks. In this program members of adolescent groups put their expectations and problems. The objectives of program are given below.

- 1- Increase leadership development of adolescents.
- 2- To sensitize on adolecent's rights.
- 3- To create awareness on health rights.

During the program discussion was done on fundamental rights, citizenship, the rights of women & adolescents, gender & reproductive health with the game and





group discussion by resource person. The curiosities of adolescents also were solved during open session in meeting.

### Training on RTI of citizen

A. 2 days training on RTI was organized for citizen leaders. The objective of the training was to build capacity on RTI for which they can use it for individual & community development. In this training the process of RTI, Sections and structures were discussed by the group meeting and film shows. Participants decided to create awareness on RTI in community through campaign. They also decided an agenda for the campaign as-

- ☞ Capacity building of CBOs and students.
- ☞ Create atmosphere
- ☞ Identify the local issues, advocacy and submit application for RTI
- ☞ Follow up of campaign

In the last of training some issues related to health and education were identified by group discussion.

### Report Writing & Documentation

2 days residential training was organized for develop skills on report writing and documentation of instructors. In this training total 20 participants were participated. During the training was tried to develop their understanding on report writing, objectives, importance and the case study. With the practice of writing case studies, self development, and self behavior were focused in the training.



## B- Information communication and awareness campaign program

- **Extension of information by information centre**

In intervention area total 30 centres are running in panchayat bhavan of Muslims and Dalit villages. For disseminating the informations centres have more magazines, news papers are available for community. With the collective efforts of villagers total 06 training on sewing were organized and 140 adolescents were participated in this training.



- **RTE and Reproductive health awareness campaign**

In the month of June total 20 gram panchayats were covered by above campaign in 3 blocks. It was tried to create awareness on RTE and reproductive health among community by organizing community level meetings, rally, visits and distributing the posters and pamphlets. CBOs, CLs, Adolescent groups, members of SMCs and students insured their participants in campaign.

- **Right to information campaign.**

A campaign on right to information was organized in 15 gram panchayats. Training of CBOs and CLs, extension of information centres, meeting with community, discussion with students in schools, wall writing were main focus during campaign. The issues raised were mostly related to their economic, social and geographical conditions and also their local problems with the use of their Right to Information.

- **Behtar Shiksha Haq Abhiyan-**

In the month of August "Behtar Siksha Ka Haq Abhiyan" was organized in 84





government Schools for creating awareness among stakeholders and communities regarding the reconstitution/reformation of School Management Committee under Right to Education. Under the Abhiyan, intensive campaign activities focusing on the provisions and process of the SMC reformation at District, Block and School level were carried out with the involvement of Community Based Organisation, youth, children, PRIs and community members and all the functionaries of the department to sensitize about the entitlement of the children for a better quality of education as mandated under the RTE Act. Media strategies like posters, banners, campaign songs, slogans and logo were used for wider publicity of the provisions reconstitution/reformation of School Management Committee so as to generate district and block level awareness and

involvement of community in improving the quality of elementary education. The community members participated in large numbers to discuss the issues and challenges identified during selection process of SMC members. The community members and Guardians took oath that this time Education department have to ensure that whole process will run as per the provision in a transparent way. Community mobilization meetings followed by rally was conducted to create awareness about the SMC and its role, involvement of parents in the schooling process, assessment of children by parents at home and to make parents more accountable towards education of their children. During this campaign 280 CBOs members were selected in School Management committee.



# Jharkhand Programme Office

Sahbhagi Shikshan Kendra (SSK) has set up its regional office in Jharkhand from November, 2013.

However, SSK has implemented a project on capacity building of CSO partners of PACS Jharkhand office since April, 2013. The detailed Activities by SSK in the region of Jharkhand region are:

## Training Need Assessment Workshop

Before intervening in developing the capacity of civil society organizations Jharkhand, SSK,

conducted a workshop on *29th April, 2013* at Social Development Center, Ranchi.

### The Objective of the Workshop:

- To identify the training needs of the CSO Partners in their working themes.

Thirteen CSO partners participated in the workshop, working on different themes, such as Forest Rights Act, Health & Nutrition, MGNREGA, and Education. The CSO partners asked for their training required and then were provided with the required training according to their thematic area.

## District Learning Forum on Nutrition

A district learning forum on Nutrition was conducted to increase the awareness of civil society organization on the issue of nutrition. The workshop was conducted on *4th June, 2013* in the campus of Arouse society, Gumla, Jharkhand.

The Objective of the workshop was to ensure the participation of the socially excluded and disadvantaged group in the execution and implementation of the nutrition plans at the







local level and for a common understanding through the exchange of experience of the strategies adopted and successes of organization engaged in the issue and also to identify anomalies and determine lobbying strategy at the district level.

Many challenges were also share and discussed while sharing the experience of bringing the socially disadvantaged groups to mainstream them with nutrition programmes. Future strategies were jotted down for the better implementation of the nutrition program at the local level.

#### **District Learning Forum on MGNREGA**

A district level learning forum on MGNREGA was conducted on 7th June, 2013 in Giridih, Jharkhand. The Objective of workshop was to strengthen the capacity of the civil society organizations on the issues of MGNREGA and to promote the empowerment of target groups based on the sharing of collective experiences related to learning strategies and initiatives on the ongoing efforts so as to influence the policymakers.

Years are passing but still today under MGNREGA the disadvantage groups are not fully enrolled to work and earn for their livelihood thus keeping this into mind a one day

workshop was conducted, to ensure the participation of socially disadvantaged and excluded groups in the implementation of MGNREGA with the exchange of experiences of related strategy and successes shared by organizations working on issues.

Few questions were developed for discussion and to understand the strategies being adopted by the CSO partners. The questions were discussed in groups. The group discussions were consolidated with the associated experiences, which were shared for common learning.





### TOT of Community Facilitators under PACS Capacity Building Programme

The Purpose of the TOT was to develop an understanding about the importance of facilitation and concept clarity on participatory development.

#### Main objectives of the program were to

- Develop awareness and understanding on the way of Participatory Development for the socially excluded group and vulnerable section of society.
- Develop competencies / skill on participatory training methodologies.
- Develop analytical ability and practical knowledge on work related thematic issues, viz. MGNREGA, RTE, FRA, NRHM, NUTRITION etc

The TOT was organized at VISHWA in Kanke, Ranchi from 8th June to 12th June, 2013.

During the training emphasis was given on using methods and principles of effective learning.

Along with these inputs the participants were involved in the mock sessions conducted to understand the subjects of Participatory Development.

### State Level Consultation on Nutrition Issue

It was the consultation followed after the district level consultation, State level consultation on nutrition issues was held on 31st August, 2013 in Ranchi. This consultation workshop gave a state learning platform for the issues on nutrition. Participants across the state participated in the consultation and came to a conclusion for ensuring the participation of the socially excluded and disadvantaged group in the execution and implementation of the nutrition plans.

### Rolling out of new project under PACS "Management of MGNREGA Campaign on Planning and Social Audit"

The new project under the PACS programme has been initiated by SSK, Ranchi from 4th January, 2014 onwards. Major aim of this project is capacity building of CSO partners of PACS Jharkhand on Inclusive Planning and Social Audit under MGNREGA Campaign.

### Revisiting\_MGNREGA Planning Process Workshop

Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) is a





land mark legislation of the country because of its unique rights based features. CSO Partners of PACS Jharkhand are working with the panchayats and the village communities for successful implementation of MGNREGA. In the year 2013 the partner CSOs have facilitated Inclusive Planning in selected 45 Gram Panchayats of the state.

With a view to revisit last year's planning process Sahbhagi Shikshan Kendra (SSK), conducted a revisiting MGNREGA planning process workshop for two days in the month of March, 2014 from 27<sup>th</sup> to 28<sup>th</sup>. The community facilitators of PACS partners participated in the workshop. SSK facilitated the participants to understand the checklist, so that they can do the revisiting and reviewing the MGNREGA planning process.

#### The Objective of the Workshop

- ✧ To revisit, review and identify the gaps of the planning process of MGNREGA
- ✧ To increase the capacities of partner staffs engaged in the MGNREGA planning review process.

The checklist was developed on the three major parameters for revisiting the planning process.

- ✧ People's participation in planning: Participation in planning stage
- ✧ Ability to practice: Process of approving the plans
- ✧ Eligibility of planning: Coverage of planning

### Field program in Hussinabad block of Palamau district - Jharkhand

SSK has started intervening in two panchayats of Hussinabad block of Palamau district of Jharkhand. The condition of people in these two gram panchayats are affected by issue of unemployment, low literacy rate, migration, transportation and drought. SSK has worked on strengthening PRIs, women and adolescent girls' empowerment, Strengthen and empowering Mushar community and strengthens migrants' families in this two gram panchayat.



### Exposure visit of Adolescent girls at Varanasi

3 days exposure visit of adolescent girls of Mahuari and Lotaniya panchayats of Hussainabad block was organised to Varanasi. 19 girls along with Mukhiya and panchayat Samiti member participated in this learning exposure trip. The main objective of this exposure visit was to interact with different Kishori groups and sharing their individual experiences. The exposure team went to Dharsauna gram Panchayat to participate in the Kishori group meeting. During this meeting Muslim adolescent girls from different gram Panchayat of Cholakpur block were involved.

### Capacity building training on sustainable agriculture for progressive farmers

First time SSK has organised one day "Krishi Utpadakta Ghosti evam Krishak prashikshan Karyakram" for progressive farmers at Hussainabad. 30 progressive farmers from different hamlets of Mahuari and Lotaniya Panchayats of Hussainabad block actively participated in this Ghosti. The purpose of the Ghosti cum training was to discuss about the modern agriculture technique, types of





irrigation system, process of nursery management, organic and inorganic fertilizers, Kishan Credit Card (KCC), agriculture circle, horticulture, animal husbandry and method of soil testing etc. It was the first time for senior citizen (Progressive farmers) where they sat in a large group and they interacted with each other and shared views, and gave opinion on a common platform.

### **Skill development of Women and Adolescent girls through sewing center**

Looking at the success of the first sewing center at Mahuari gram Panchayat the adolescent girls of Lotaniya gram Panchayat also raised a demand to open a sewing center especially for Muslim and Dalit girls. SSK has decided to open a new sewing center at Kakoriya. The vision of the sewing centre is that SSK will provide a common platform and space to Muslim girls to come out and develop their own individual skill and knowledge

### **Training on women health and Hygiene**

SSK organized one day orientation training of school going teenage girls on the issue of women health and hygiene, gender, Social

and physical changes. These kinds of training are very effective in rural area. Sewing center instructor and ANM jointly facilitated the whole training along with support of senior girls. During the training small group discussion, role play and lecture methods were applied. At the end of the rapid training the participants were very happy and they realized that these topics were very important for every girl.

### **Promoting Health and Hygiene**

In Jharkhand rural area especially Dalit, tribles and Mushar communities has always avoided the cleanness. Our team initiated to motivate



and aware these communities' children's, especially who joined Balwari center. SSK had distributed School bags and WASH kit among the Balwari students. It was a part of promoting fundamental education and WASH awareness amongst Balwari children's and their guardians. During this programme Panchayat Samiti, Mukhiya, ward members, Guardians, Students and respective communities participated actively.

#### **Celebrate of National festival with Balwari kids**

Two major national festivals were celebrated with Balwari students at Tikerper of Mahuari Gram Panchayat.. During the independence and Republic Day festival flag hosting ceremony was organized in the presence of Mukhiya, ward members, teacher, parents and students. After the flag hoisting ceremony, adolescent girls sang patriotic songs and poems. Students of Balwari Center were also present the different activities. After the cultural activities children's went for prabhat feri with tri color flags in their hands.

#### **Celebrate Poshan Jagrukta Saptah**

Jharkhand govt. and ICDS department celebrate Poshan Jagrukta Saptah between 1 -

6th September every year. SSK has also celebrated the Poshan Jagrukta Saptah in the intervened gram Panchayat of Mahuari. Aganwari worker, Mukhiya, ward members, ASHA worker, SHG group women's, teacher, Jal sahiya, adolescent girls and Panchayat samiti members actively participated in this meeting. The purpose of the meeting was to discuss about the meaning of Nutrition and Malnutrition, importance of Nutrition, balance diet, Health and Hygiene, Child and mother health and govt. running schemes of ICDS. During this programme we also discussed about the role and responsibility of Aganwari workers.







### Promoting Adult education for rural women's

SSK has always looked for new innovation in experimental field area of Mahuari and Lotaniya gram Panchayat of Hussainabad block. In Tikereper hamlet of Mahuari gram Panchayat Mushar and Bhuiya communities are living form more than one decade. These two backward communities are totally illiterate. They are unable to understand about the importance of education. SSK has opened a Balwari center especially for these communities' children's to develop the habit of going to school. SSK has started Adult education class for women. 17 women are learning basic fundamental course of Hindi.

### Prabashi Pariwar Samuh of migrant's families

Jharkhand is one of the most backward states in India. Less employment scope, drought, poverty, factory lockout, lack of irrigation system and low wages rates are important reasons to migrate. People have faith that migration is best solution to get income from other states. Youths of these villages migrate in search of livelihood. Maximum of migrants have suffered from lots of problems in other

states. SSK has worked with migrants families for sensitization and awareness on safe migration in two respective gram Panchayats Mahuari and Lotaniya. Women's and others migrants have understood about the importance of Aadhar Card.



# Knowledge Management Resource Centre (KMRC)

The Knowledge Management Resource Centre (KMRC) was started with the belief that the NGO

Communities have many great innovations and solutions for most of the social and other issues that exist. However, with the physical distance and hectic schedules of the various NGOs often it becomes hard to share such ideas and information. Therefore, function of KMRC is to collect as many Modules, reports and surveys as possible and to store them in one place that is easily accessible and

available.

Participants who visit SSK are encouraged to visit our library and utilize their time by going through the current happenings in the world of development work. In order to make this a smooth process the SSK Information and Communication Technology (ICT) unit and the SSK library work together. Overall, the KMRC collects Information and then processes it. This knowledge is then both stored in the library and also disseminated through newsletters, publications and the website that updates all the current details and past record of all the work done in SSK.

## ICT Unit

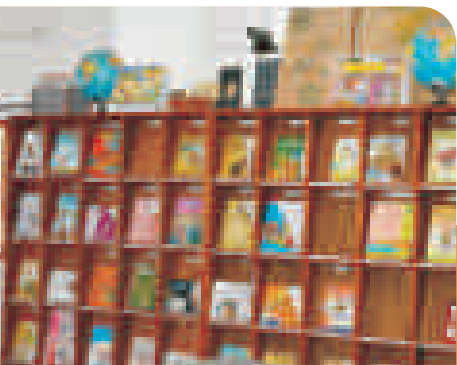
The ICT Unit of SSK aims to strengthen the functions of management at all levels by providing computer, network and services support, electronic data processing, maintaining records and by providing a hassle free support for office automation. The ICT unit provides up to date, easy to use and seamlessly integrated computer hardware, operating system platforms and wireless network access to global information systems.



Knowledge as a source of empowerment and transformation has been emphasized throughout the history of SSK. SSK has focused on democratizing the sources and modes of knowledge, especially knowledge from the world of practice at the grassroots.







It maintains and provides all computing facilities, audio-visual equipment and other technical equipment in the premise and field offices. The results are efficient handling, processing, coordination and administration of organizational resources. The ICT unit maintains the updated website of SSK with current happenings, concluded activities, developmental issues and other information related to organization. It also publishes monthly E-Newsletter featuring the entire project and programs activities of the organization.

The Information & Communication Technology Unit is also responsible for the maintenance and technical support of IT facilities for consultation and training activities. Efforts have been taken to continually upgrade the facilities to meet the increasing users' requirements. Networks enhancements, system stability and dependable email services are given the highest priority. With the help of ICT Unit, Sahbhagi Shikshan Kendra not only can share information quickly and efficiently, but also can break down barriers of linguistic and geographic boundaries in all of the District Resource Centers (DRCs) of SSK.

## Library & Publications

The SSK library is an integral part of SSK and plays a major role in acquiring new knowledge and experiences to be tested, built upon and disseminated to other regions. It was established at the office premises with the objective of broadening and up scaling the learning and experiences resulting from SSK's own as well as partner organization's endeavors. The library is open for all its visitors, trainees and staffs & its hours are from 8.00 am to 8.00 pm.



The library has a collection of around 4000 books on issues related to development and training viz. Social Development, Gender, Participatory Research, Rural Development, Disaster Management, Information Technology, Organizational Development, Trainings, Environment as well as 355 audio & visual CDs & cassettes on various themes such as Right To Information, Education, Gender, Women Empowerment, HIV and other development issues. The library is subscribed

to major journals, newsletters, magazines & periodicals from all parts of the globe. There is also the opportunity to go through various research and studies conducted on development issues. More than 80 SSK publications on developmental issues are available in the library and can be purchased at nominal costs. Several reports are based on SSK experiences and best practices which can be availed free of cost.





Sahbhagi vocational training centre was established to create platform for the youth to learn new skill and empower them socially, economically and psychologically and thus bring a change on their life.



## Sahbhagi Vocational Training Centre

Skill building of youths is one of the key strategies to enhance employability and provide scope for better opportunities in the cities. Youths, primarily from rural and semi urban areas, in spite of having basic educational qualification lack employability skills. As a result of this they are engaged in low skilled job. The need of the hour is to train them and equip them with employability skill. These are the insights that translated into a strategy for designing appropriate vocational training program.

As a result of the hard work, commitment and emphasis, SST has seen tremendous increase in enrolment and received high praise from students and their families. The importance of SVTC is based on the ever-growing societal need for skilled labor.

### Vocational training Courses at Lucknow centre

**Computer course:** By the end of the financial year 14 batches of basic computer literacy have concluded instruction for its young female students for rural backgrounds. SST was very proud to even absorb many of its

former students at a professional capacity in helping to do data collection and data entry for dissemination via the IT department and library.

**Mobile repairing:** mobile repairing course has also completed its 8th batch. Each batch consisted of 8 to 12 males. The classes operate on daily basis for 2 hours. SVTC also conducted batches of mobile repairing under contract with DMRC unit.



**Sewing course:** SVTC has also initiated sewing course for girls in lucknow. Currently 4 batch of sewing was completed admissions for the coming batches are in process.

**PRAYAG** is a joint initiative of SST and reliance communication. Reliance has initiated this course under its CSR activity. The Memorandum of Understanding (MOU) between SST and Reliance Communication was signed in the month of February at Reliance office, Lucknow.

This program follows a multidimensional

approach to development and training. The course covers a variety of thematic areas for skill development and includes:

- Personality development
- Communication
- English speaking
- Soft skills
- Interview skill

The 1st Batch of PRAYAG started on 20th March, 2014 with 30 students.

### **JHARKHAND Centre**

To provide a common platform to rural women's and adolescent girls to learn and develop their own skill and bring a change in their lives SVTC has initiated many courses in Jharkhand. Learning and talent always creates opportunity for better employment. Sewing, painting and embroidery course was one of the easy and better trade for rural women's and adolescent girls.

**Embroidery course:** On 1st October 2013, three month Fundamental course of embroidery was started. 15 students were enrolled in first batch of this embroidery course. Course instructor Smt. Anju Devi gave





After skill building on various trades, to achieve the objective of SVTC i.e to enhance employability & provide scope for better opportunities SST also conducted a job fair in collaboration with SVTC.

the instruction of color combination, different types of stitching and designing. These 15 students completed their course on 31st December 2013.

**Sewing Course:** On 26<sup>th</sup> February 2013, SSK started Sewing Center at Mahuari Gram Panchayat. Through this center three month Basic sewing course started on 1st March 2013. In Year 2013-14, 151 adolescent girls and women's were successfully were trained in basic sewing course.

**Painting course:** On 1<sup>st</sup> March 2014, SSK started painting course from this center. The duration of this course was four month. The girls were very happy with this course because this was very much interested to learn canvas drawing, drawing on paper, drawing on pillow cover, bed sheet and table cloth etc. Making different kinds of toys, bags, mirror painting etc. This course will get completed on 30 June 2014.

### SITAPUR CENTRE

Sewing course: SVTC has also initiated Sewing course for girls in Sitapur under contract with governance resource centre for the girls of migrant families. This is also a three month

basic sewing course with 10 students in each batch. The students are provided with the sewing kit at the starting of the batch only.

### PLACEMENT FAIR

SVTC specifically targets adolescent girls & boys, school drop-outs and women from minority and marginalized communities by designing special courses and providing them orientation on various laws and legal rights and in continuation Placement fair were organized by *Sahbhagi Shikshan Trust* at Lucknow & SITAPUR

### LUCKNOW

Venue: Sahbhagi Shikshan Kendra Lucknow

Total students: 91 (Lucknow & Sitapur)

Placed: 36



### Recruiters detail of Lucknow

1. Amartech convergence	8. ZA mobile
2. RCI (Rousha Capital Investor)	9. Karbonn mobiles
3. IGT (Indigo Airlines)	10. Adidev consultants
4. Prachur (CFL)	11. Gramin development services
5. AEGIS	12. Namastey india
6. AGA KHAN foundation	13. Cell solution
7. Eureka forbes ltd.	14. Globus

### SITAPUR

Venue : Study Well Public School, Sitapur

Total students : 51 (Sitapur)

Placed : 35

### Recruiters detail of Sitapur

Sr. No.	Company Name	Sr. No.	Company Name
1.	Agarwal Hero and Electronics	8.	Sarah Medicos
2.	Balaji Communication	9.	Krishna Associates
3.	Computer Cafe	10.	Sitapur Trading Company
4.	Bajaj Service Center	11.	KTS Petro Station
5.	Geeta Fashion	12.	Dhawan Brothers
6.	TVS	13.	Sahni Printers
7.	Kartikey Mobile	14.	Honda Showroom





## Training Facilities at SSK

Just as we strive for excellence in bringing informative and dynamic trainings, in being responsive to disaster needs, or about working with local panchayats, likewise we hope to satisfy any need of our patrons. As participants regularly fill out evaluation cards as they depart, the most frequently given remark regarding their stay is "SSK was like a second home". Without comfort and ease of mind, the mind cannot grow. A separate registered Trust is managing the training facilities.

### Campus

The campus is situated in a calm and peaceful location for Learning, away from the noise and pollution of the city. Open space for group discussion is available inside the campus. There is a beautiful lawn for aesthetic pleasure as well as for sports or other outdoor recreational use. We provide pickup and

### Accommodation

There are 3 community rooms with all sorts of basic staying needs. It has 4 Air-conditioned guest rooms with attached bathrooms and Balcony. In case of any medical emergency special security arrangements during the Night time. 44 Single and double guestrooms having all the necessary requirements like study tables, sofas, etc.

### Training Halls

SST gives special emphasis to trainings and their arrangements. There is one Conference Hall with capacity of around 150 people

### Dining Hall

A separate dining Hall with capacity of 100 people is located on the premises with exquisitely delicious food being served for breakfast, lunch, and dinner. All kinds of Veg and Non-Veg food is available which is prepared and served in a clean and tidy Manner.

### Entertainment

For entertainment of trainees, T.V. with a DTH Connection is available. SST has a separate entertainment room which contains indoor games like





drop off services for a fee. Our training centre is also accessible for people with different abilities.

and 5 Training Halls with capacity of around 30-40 people. Along with this, there are 2 Meeting Rooms. All the Training Halls and Meeting Rooms including Conference Hall are air-conditioned. Open space for group discussion is available inside the campus. If needed, the training session can be continued late in the evening.

Carom, Ludo, Chess to be played for recreation in Leisure time. Also, magazines and musical instruments like Dholak, Sitar, Tabla are available. Many outdoor games like badminton, Volleyball, Cricket, etc are available in the hostel.



## Financial Summary

The audited accounts of Sahbhagi Shikshan Kendra(SSK), together with the report of the Statutory Auditors, have been circulated. A summary of the Income and Expenditure Account is provided below.

The Society continues to follow the guidelines suggested by the Institute of Chartered Accountants of India for Not-for-Profit Organizations in preparation of financial statements wherever feasible.

The liability for the grants remaining unutilized as at the year-end has been ascertained and has been transferred to the 'Restricted Fund' as per guidelines of the Institute of Chartered Accountants of India.

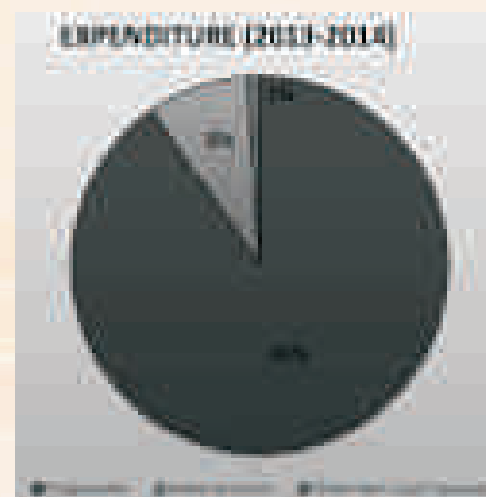
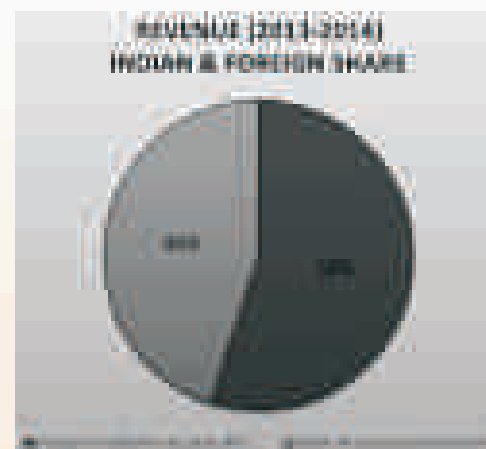
A proportion of funds received in the previous year amounting to approximately Rs 94 lakh has been utilized in the current financial year.

The Management Audit Report for the year has been discussed with the Governing Board.

Yours sincerely

Dr. Neelam Singh  
Treasurer, SSK

Statutory Auditors:  
Mr. Arun Bhatia  
Partner, Charnalia, Bhatia & Gandhi,  
Chartered Accountants,  
New Delhi



## Income and Expenditure Account (in INR '000)

Year ended 31.03.2013	Income	Year ended 31.03.2014
2,38,39,362	Research and Training Grants	2,74,94,415
8,03,730	Others	30,70,572
<b>2,46,43,092</b>	<b>Total</b>	<b>3,05,64,987</b>
	<b>Expenditure</b>	
2,05,49,613	Programme	2,72,76,430
22,80,546	Administration	26,46,932
2,10,660	Other Non-Cash Expenses	3,14,372
<b>2,30,40,819</b>	<b>Total</b>	<b>3,02,37,734</b>
16,02,273	Excess/ (Deficit) of Income Over Expenditure	3,27,253

## Balance Sheet as on 31 March 2014

Previous Year (12-13)	Particulars	Current Year (13-14)
<b>Source of Funds</b>		
1,08,93,256	Capital Fund	1,12,02,509
1,08,93,256	<b>Total</b>	1,12,02,509
<b>Application of Fund</b>		
9,83,660	Fixed Assets	9,17,882
67,93,563	Investments	57,09,587
87,04,184	Current Assets (A)	80,86,787
55,88,151	Current Liabilities (B)	35,11,747
31,16,033	Net Current Assets (A-B)	45,75,039
<b>1,08,93,256</b>	<b>Total</b>	<b>1,12,02,509</b>

## FCRA Accounts: Income and Expenditure

Rule 12 of FCRA Act provides that if the contributions received during the year exceed` 1 crore, then the organization has to keep in the public domain all data of receipts and utilization during the year.

### Year Ending 31 March 2014

Particulars	Schedule	Amount (Rs.)
<b>INCOME</b>		
Research and Training Grants	7	1,57,76,861
Other Income	8	1,78,955
<b>TOTAL</b>		<b>1,59,55,816</b>
<b>EXPENDITURE</b>		
Programme Expenses	9	1,38,54,553
Administrative Expenses	10	17,45,976
Depreciation	4	2,49,917
<b>TOTAL</b>		<b>1,58,50,446</b>
EXCESS OF INCOME OVER EXPENDITURE		1,05,370
<b>TOTAL</b>		<b>1,59,55,816</b>

## Resource Providers

Resource Provider	Foreign Contribution Account (Rs.)	Indian Account (Local Fund)	Total (as on 31 March 2014) (Rs.)
Malteser International, Germany	75,93,850		75,93,850
CARITAS India, New Delhi	52,04,558		52,04,558
American Jewis World Services	8,35,550		8,35,550
St. Xaviers Non Formal Education Society	86,265		86,265
United Nations International Children's Emergency Fund (UNICEF), Lucknow		42,08,661	42,08,661
Jamset Ji Tata Trust, Mumbai		37,46,000	37,46,000
SAMATHAN, Bhopal (Joint Programme)		20,94,250	20,94,250
UP State Disaster Management Authority		8,83,028	8,83,028
Zila Panchayat, Latehar, Jharkhand		3,18,735	3,18,735
Rajiv Gandhi Founation, New Delhi		(37,459)	(37,459)
<b>Total</b>	<b>1,37,20,223</b>	<b>1,12,13,215</b>	<b>2,49,33,438</b>

## Team SSK

<b>Mr. Ashok Kumar Singh</b>	<b>Director</b>
Ms. Shalini Chaturvedi	Programme Manager
Mr. Nagendra Singh	Programme Manager
Mr. Santosh Kumar Srivastava	Programme Officer
Mr. Ashok Kumar	Programme Coordinator
Mr. Sudhir Kumar Singh	Programme Officer
Mr. Deena Nath Singh	Programme Officer
Mr. Rajeev Ranjan Singh	Finance Officer
Ms. Bipasha Roy	Programme Officer
Mr. Saroj Kumar Singh	Programme Associate
Mr. Rakesh Kumar Srivastav	Programme Associate
Mr. Mohd Kalimullah	Programme Associate
Ms. Reshma Parveen	Programme Associate
Mr. Ramakant Dwivedi	Programme Associate
Mr. Abhay Kumar Pandey	Programme Associate
Mr. Ahmed Faraz	Programme Associate
Mr. Ashraf Hussain	Programme Assistant
Mr. Sunil Kumar Chaurasia	Programme Assistant
Mr. Kumar Mayank	Administrative Assistant

Mr. Bimlesh Yadav	Programme Assistant
Ms. Gaytri Vishwakarma	Programme Assistant
Mr. Ravi Kumar Gupta	Programme Associate
Mr. Dinesh Singh	Programme Associate
Mr. Salman Sharif	Programme Associate
Mr. Abhishek Kumar Rai	Programme Assistant
Mr. Chetan Chaudhary	Administrative Assistant
Ms. Nisha Mishra	Programme Associate
Mr. Anil Kumar Maurya	Programme Associate
Mr. Mohd. Asif	Programme Associate
Mr. Sadeque Hussain	Sr. Programme Coordinator
Mr. Arshad jamal	Programme Associate
Mr. Birju Kundu	Admin./Account Assistant
Mr. Pradeep Sharma	Junior Administrative Assistant
Mr. Kamal Adhikari	Programme Associate
Ms. Konika Tiwari	Trainee-Accounts
Ms. Vandana Chand	Development Trainee
Ms. Sikha Trivedi	Development Trainee



# List of Projects

Project	Funder
Strengthening of Flood Resilience of Communities in Vulnerable Areas in Bahraich and Barabanki Districts of Uttar Pradesh, India and Bardiya District, Nepal	Malteser International, Germany
Empowering Muslim and SC community to have enhanced access to their rights related to equal opportunity for Education and better health services (PACS Programme)	CARITAS INDIA, Delhi
RSBY campaign (Top Up)	CARITAS INDIA, Delhi
Young Rabbis Delegation Programme	American Jewish World Services (AJWS), USA
Support Program for Migrant Population	Jamset Ji Tata Trust, Mumbai
Capacity Building of Women Gram Pradhans under Child Right Project in Eastern Uttar Pradesh	UNICEF, Lucknow
Conducting Two Batches of Training of Trainers (TOT) for Polio Programme of UNICEF	UNICEF, Lucknow
Conducting Capacity Building Programme for PACS CSOs in Jharkhand	SAMARTHAN, Bhopal through CARITAS India
Training of Trainers on Disaster Management	U.P State Disaster Management Authority, Lucknow
Vidya Gyan Scholarship Programme	Rajiv Gandhi Foundation, New Delhi



**Sahbhagi Shikshan Kendra**  
A Centre for Participatory Learning

## Coordinating Office

Sahbhagi Shikshan Kendra  
Sahbhagi Road, Chhatha Meel (Behind Police Fire Station), Sitapur Road  
Lucknow - 226 201 Uttar Pradesh [India]  
Mobile: 9452293783, 9935321481, 9616231499, 9935302536  
E-mail: [info@sahbhagi.org](mailto:info@sahbhagi.org) Web: [www.sahbhagi.org](http://www.sahbhagi.org)

### Jharkhand State Office

Sahbhagi Shikshan Kendra  
MIG D-34 IInd Floor, Harmu Housing Colony  
Ranchi - 834002 Jharkhand  
Phone No : 0651 - 2242245  
Email: [jharkhand@sahbhagi.org](mailto:jharkhand@sahbhagi.org)

### Field Office – Jharkhand

Sahbhagi Shikshan Kendra  
3076 Vijaya Garden Barideeh  
Jamshedpur – 831 017 Jharkhand  
Telephone: 0720 – 9869196/ 07781980759  
Email: [japla@sahbhagi.org](mailto:japla@sahbhagi.org)

## Uttar Pradesh Field Offices

### VARANASI

#### Sahbhagi Shikshan Kendra

SA-17/144-35, Agrasen Nagar, Near Pahariya Mandi,  
Distt. - Varanasi - 221007, Uttar Pradesh [India]  
Telephone: 0542-2586287  
Email : [varanasi@sahbhagi.org](mailto:varanasi@sahbhagi.org)

### SITAPUR

#### Sahbhagi Shikshan Kendra

H.N. – 167, Snehkunj, Shivpuri Colony Behind Home Guard Office  
Distt. - Sitapur – 261 001, Uttar Pradesh, [India]  
Telephone: 05862-270323  
Email: [sitapur@sahbhagi.org](mailto:sitapur@sahbhagi.org)

### GHAZIABAD

#### Sahbhagi Shikshan Kendra

C/o Shri Nandan Jain, SA-98, 1st Floor  
A Block (Near Saint Marry School) Shastri Nagar,  
Distt. - Ghaziabad-201002, Uttar Pradesh [India]  
Telephone: +91-9415567465, 0120-6557139  
Email: [ghaziabad@sahbhagi.org](mailto:ghaziabad@sahbhagi.org)

### BAHRAICH

#### Sahbhagi Shikshan Kendra

C/o Mohd. Moin, Behind Masood Ghazi Traders  
Ranibagh, Kaiserganj, Bahraich-271903, Uttar Pradesh  
Telephone : 05251-254057  
E-mail: [kganj@sahbhagi.org](mailto:kganj@sahbhagi.org) , Web: [www.dmrc.sahbhagi.org](http://www.dmrc.sahbhagi.org)



## Sahbhagi Shikshan Kendra

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