



Annual Report
2008-09



Sahbhagi Shikshan Kendra
Lucknow



OUR RESOURCE PROVIDERS

SSK has received appreciable resource support from donor organizations and a few other quarters, which has enhanced its functioning and interventions for social development. We are thankful to the following organizations for providing us financial support and guidance to our endeavour in the concluding year.

- ◆ European Commission Humanitarian Organization (ECHO) in collaboration with Malteser International, Germany.
- ◆ PRIA, New Delhi (through the consortium of SDC, SIDA).
- ◆ PACS (DA & PWC); supported by DFID.
- ◆ Rajeev Gandhi Foundation, New Delhi.
- ◆ U.P. Jal Nigam, Ghaziabad; supported by JICA.
- ◆ NFI, New Delhi.
- ◆ American Jewish World Services, New York.
- ◆ Federal Foreign Ministry of Germany.
- ◆ UNDP, New Delhi.
- ◆ Canadian Fund for Local Initiative, Delhi.

ARTICULATE OF CHAIRPERSON



The challenges of human and social development continue to pose new complexities every so often. The global economic downturn during the past year has dented the economic growth story of India also; most export oriented industries have suffered, and unemployment has grown considerably.

During the past several weeks, the shortage of monsoon and drought-like conditions have further increased the price line of most food items. So, growth in some sectors and parts of the economy is counterpoised with stagnation and unemployment in other parts.

It is in this other part that the most populous state of Uttar Pradesh falls; its socio-economic indicators have been worsening rapidly, and its governance has become chaotic, violent and self-centered. It is in this milieu that SSK has to continue to remain relevant and impactful.

Several new initiatives during the year bore witness to such recalibration of its strategy. The most prominent one has to do with disaster mitigation and preparedness, with local governments as fulcrums. This is a potentially very significant area of work, since impacts of global warming may increase the intensity and frequency of disasters.

The experiences gained from the Yamuna project can now be utilised to scale-up interventions in the area of environmental improvements; it is also an area for long-term focus by SSK, given the increasingly fragile nature of the eco-systems in this geography.

Finally, SSK is poised to transform and regenerate itself in light of the new forces of the future; its recent strategic planning exercise has highlighted what it should be doing, and what it should not be doing.

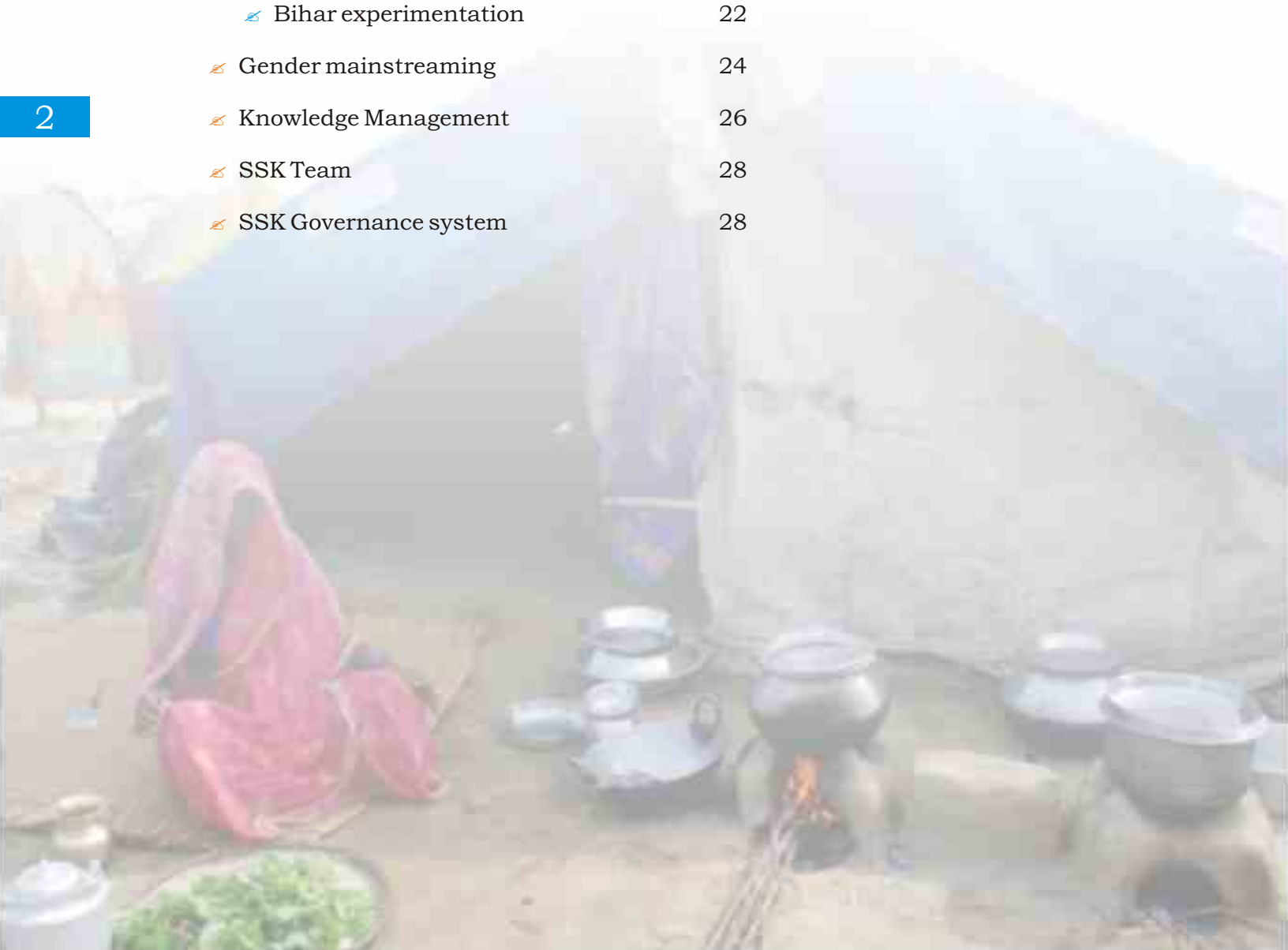
I am thankful to Ashok Singh for effective leadership of his dedicated team to undertake these shifts with boldness and sincerity. My fellow Board members, specially the Treasurer Dr Neelam Singh, deserve many thanks for their contributions and vigilance.

As SSK enters twentieth year of its operation,, we may take pride in its healthy body and reflective mind. Let's hope this trajectory is sustained with greater strength and agility in future too.

Dr Rajesh Tandon

CONTENTS

✂ Articulate of Chairperson	1
✂ Director's Desk	3
✂ SSK : Succinct	4
✂ Civil Society Resource Centre	5
• Trainings	6
✂ Governance Resource Centre	8
✂ Rural experimentations	8
✂ Urban experimentations	13
✂ Disaster Risk Reduction Centre	21
✂ Kaisarganj experimentation	21
✂ Bihar experimentation	22
✂ Gender mainstreaming	24
✂ Knowledge Management	26
✂ SSK Team	28
✂ SSK Governance system	28





DIRECTOR'S DESK

The global financial crisis impacted on all organizations - big and small, urban and rural, local and international, and SSK is not an exception. But we have to confront the realities we face, and it is important that we not only draw the important lessons that we need to understand from this crisis but also develop the appropriate responses to these challenges. In the face of global economic downturn the organization need to go for significant change in leveraging strategy and addressing development thematic areas, as it was also suggested during strategic review of SSK led by Mr. Joel Packer, volunteer, AJWS(American Jewish World Service), USA.

As a part of impetus to the thematic expansion and integrated project approach as suggested in the new strategic plan, interventions have been made on the issues of capacity building for disaster management, migration, health (HIV/AIDS & Training of ASHA), water & sanitation in rural as well as urban locations with its ongoing focus on strengthening local-self-governance.

Amidst changing nidus the partners were constantly requesting for continued support and capacity building efforts for other CSOs. In this backcloth different training programs have been organized which received overwhelming response from the participants.

The idea of having a big and well equipped training center was conceived during the inception of the organization which would not only provide the best training ambience, but also broaden the base for financial resources. After incessant effort for years the vision for training center seems to come true as numbers of organizations are utilizing the facilities available at training centre. It has also proved to be a good support to come through the ordeal during global financial crunch. Hope, in future the training center would make the organization self reliant in terms of funds for its social development interventions.

I pay my sincere gratitude and thanks to our General Body Members, Executive Board, resource providers, collaborators, partners and well wishers for providing us their valuable assistance and support. I am sure, with their continued support we would be able to address the concerns of social development. Last but not the least, I would like to thank each and every member of SSK family without whose support we could not have made any progress towards achieving our goal.

Ashok Singh

SSK: Succinct

Sahbhagi Shikshan Kendra (SSK) was established in 1990 as a support organisation working towards capacity building of the organisations as well as model building through direct intervention in the field for the empowerment of socially and economically backward communities, with its head office at Lucknow in Uttar Pradesh.

Over the period of time SSK has evolved as one of the lead development organisations in U.P. with its direct intervention stretch in four different zones of the state and Bihar. It has helped establish many grassroot level organisations for the

cause of serving poor and has been providing constant thematic support and capacity building for its better functioning.

As a part of direct intervention in the field for model building, better coordination of its field implementation program and directly serving the poor, it has established 5 field offices at Varanasi, Mirzapur, Behraich, Sitapur and Ghaziabad.

The major thrust areas for its program intervention have been on the issues of

capacity building for women's empowerment, disaster management, migration, health & sanitation, leadership building and advocacy in rural as well as urban locations with its focus on core objective of strengthening local-self-governance.

To facilitate better capacity building environment, it has established a well furnished, technologically equipped residential training centre in a lush green and calm ambience at Lucknow. The training resource centre is regarded as one of the best development training centres in India and being regularly utilized for providing trainings by the renowned development organisations in the country.



CIVIL SOCIETY RESOURCE CENTRE

The main focus of this centre is on capacity building of grassroots level civil society organizations for effective development management. CSRC aims at strengthening Organizational Capacity and Institution Building of CSOs keeping the Hindi speaking states in centre of its activity.

ENVISAGED OUTCOME

- Enhancing organizational efficiency and



- effectiveness to accelerate the change process.
- Strengthening Institution Building and OD processes of CSOs for their effective functioning.
- Providing trained manpower to strengthen the civil society sector.
- Providing consultancy and management support to CSOs, International organizations, government departments and other institutions.
- Building perspectives and skills of institution and individuals working in development sector.
- Making accessibility of information in local language to grassroots groups and other developmental actors.

To achieve these outcomes CSRC conducts various programs for enhancing capacity at three different levels viz., knowledge, awareness and skills, for senior, middle and front line level functionaries of CSOs so that organizational capacity in planning, implementation and management increases.



TRAININGS CONDUCTED DURING 2008-09

- Training of Trainers on Participatory Training
TOT for 6 days for each batch, was organized for two batches of WBCSSP. Total 51 people participated in the training with 34 males and 14 females. The major topics covered were:
 - Participatory Training-philosophy and its principles.
 - Role of trainers in Participatory Training.
 - Designing a training programme.
 - Adult learning.
 - Understanding Facilitation Process, Group Formation, Conflict Resolution, Decision-making, Leadership etc.



- Process Documentation
A 3-days training program was organized on Process Documentation for CRS partners with total 20 participants including 3 females and 17 males. The major topics covered were:
 - Process Documentation, its need and importance.
 - Logical Framework Analysis (LFA).
 - Qualitative and Quantitative indicators etc.

- Project Management
The training on Project Management was organized in two phases for Agra & Ghaziabad YAP partners for 3 days and 2 days respectively, with total 61 participants including 9 females and 52 males. The major topics covered were:
 - Elements of Project Management and Project Cycle.
 - Logical Framework Analysis
 - Indicators and problem analysis etc.
 - Reporting and Documentation

2-days training program on Reporting and Documentation was organized for YAP partners. Total 21 participants took part, out of which 2 were females and 19 males. The major topics covered were:

- Importance of report and documentation, its forms and types.



- Collection and analysis of data
- Format of report writing and case study writing
- Development of MIS

- Module development on Social Health & Hygiene

3-days training on Module Development on SHH was organized for YAP partners with total 19 participants-6 female and 13 males. Key topics covered were:

- Psycho social and cognitive features of the school age children and its practical implications.
- Issues of rapport building with the school staff and children.
- Various aspects of activity.
- Tracing the social web of things and Linking it with the objective of YAP.

- Organizational Development

2-days training on Organizational Development was organized for NFI partners with total 13 partners-2 females and 11 males. Major topics covered were:

- Organizational context analysis.
 - Revisiting organizational vision, mission, strategy and organizational system and procedure.
 - Leadership and leadership style.
 - Enhance employability of youth-Role of CSOs
- 1-day training on

Enhancement of Employability of Youth-Role of CSOs was organized for CSOs of U.P. with total 63 partners-10 females and 53 males.

- Course module for NGO Management

1-month training on Course Module for NGO Management was imparted to 25 students of Social Engineering Course of Sociology Department of University of Lucknow. Major topics covered in training include:

- Forms, strategy and mission of organization.
- Program planning and its management.
- Leadership and its legal aspects etc.
- Office Management

One and a half month training on Office Management was imparted to 6 students of B.Sc. (Home Science) of Narendra Dev Agriculture University. Key

topics of training include:

- Importance of Human Resource Management & its Policies.
- Development and People's Participation.
- Social Change, Gender & Development.
- Local Self Governance.
- Disaster Management.
- Planning, Monitoring and Evaluation

3-days training programme on Planning, Monitoring and Evaluation was organized for GMRV with total 9 participants. The key topics of training were:

- Life cycle of a project.
- Monitoring and evaluation in context of project implementation cycle/ phases.
- Developing and monitoring information system in an organization.
- Planning and managing evaluations.



GOVERNANCE RESOURCE CENTER

With a view to support rural development right the way through local self-governance, SSK has initiated different programmes and activities at the Panchayat level in order to mainstream the weaker section in development. SSK through its field interventions has initiated a mix of efforts towards establishing an accountable and transparent governance system at Panchayat level. At present SSK is intervening in 200 Gram Panchayats and 5 municipalities in different regions of state. The key features of the intervention were :

- Capacity building of elected representatives of PRIs particularly women and Dalit members so that they are able to discharge their duties effectively and efficiently. The program also aims at making them more assertive and enhancing their negotiation skills.
- Promoting public ownership of PRIs through mobilising Gram



Sabha, strengthening process of citizen monitoring and facilitating Social Audit.

- Promoting planned local development in the area of intervention.

SSK has directly been involved in Nagar Palika Parishad in Sitapur, Mirzapur and Varanasi. The program aims at strengthening the urban local bodies as institutions of local self governance as well as promoting citizen access to services and strengthening process of citizen monitoring. The focus of the intervention is to develop efficiency in urban infrastructure development and services delivery mechanisms, community participation and accountabilities of ULBs towards citizen.

SSK has also been involved in capacity building of 25 NGOs under Yamuna Action Plan II that were involved in eight project

towns of Western Uttar Pradesh through providing them handholding support, monitoring, evaluation and development of systems and processes such as MIS, etc. SSK has been working as State Facilitating Agency (SFA) for YAP II for the past one and a half year.

FIELD EXPERIMENTATIONS AT COMMUNITY LEVEL

1. “Governance where people matter”
Program at Mirzapur

A comprehensive program to strengthen Panchayati Raj Institutions through ensuring Right To Information, better service delivery, addressing compliances through Social Audit and promoting leadership from amongst the deprived section of the society for better governance has been initiated in twelve Gram Panchyat of Mirzapur district of Uttar Pradesh.

(i) Improving access to Right to Information among marginalized

Objectives

- To orient youth, senior citizens and CLs on the importance and usefulness of RTI.
- To encourage filing of RTI application instead of paying bribe.
- To assist community in drafting and filing of RTI application.
- To bring transparency and accountability in development issues through RTI.
- To use RTI in solving local problems.

Key features

- After holding several meetings and camps with rural youth at GP and block level and sensitizing them on RTI, 7 Youths group have been formed in order to develop them into credible agents of spreading RTI.



Helpline is also being extended since June 2008 by SSK, Mirzapur to provide handholding support to citizens who wish to use RTI. Through the helpline citizens are being advised on various aspects of the Act. About two to three calls are received on a daily basis from across Mirzapur which are being addressed by our DRC staff. Calls are received on different issues ranging from the procedure of applying for information, the fee structures, the time period for getting information, the procedure for filing appeals and how to file complaints with the State Information Commission etc. The increasing number of calls being received is an indication that the help provided over the phone is proving useful to citizens in filing RTI applications who are looking for such support.

- Eight RTI applications were filed seeking information on muster roll, budget and registration of family under NREGA. Some applications were also made to the Education Department.
- Four first appeals have been filed in which information had not been received or incomplete information had been provided.

- One second appeal has been filed related to NREGA.
- People have developed the knowledge/skill of drafting RTI application with little guidance.
- One complaint under section 18 of the RTI Act has also been filed.
- Help/guidance is being provided to people on RTI over telephone line.

(ii) Social Audit: Scaling, Documenting Practices, Convening Workshop in Collaboration with Strategic Partners

Objectives

- To build an enabling environment for organizing social audit.
- To ensure transparency and accountability in implementation process of

“ Social Audit”
- a public demand :

There happen to be a huge demand for conducting social audit in the Panchyats. The people conducted Signature Campaign in 12 Gram Panchyat of Mirzapur and submitted it to the respective government officials at block and district levels. They have also organized “Chaupal”, Rath Yatra and Camps as part of campaign for social audit. Amidst apprehension in the part of Panchyat Pradhan and expectation of general mass the process has been successfully initiated by conducting social audit in Chandaipur Panchyat and set an example for others.

Key features

Name of activity	Process conducted	Number
Issue based strategy and initiatives of CL federation	<ul style="list-style-type: none"> - Orientation of members - Formation of working committee - Meetings - educational tour 	3 training 5 member 9 meeting 2 tour
Environment building	<ul style="list-style-type: none"> - wall writing - distribution of IEC material - encourage people's group 	5 GP
Social Audit awareness campaign	<ul style="list-style-type: none"> - seven days awareness ch ariot campaign - door to door campaign - Organizing Chaupal and Jansunwai 	12 GP
Signature campaign	<ul style="list-style-type: none"> - Discussion in Gram Sabha - Signature of Gram sabha members on the demand list - Demanding Social Audit to the DM 	2 GP
Social Audit	<ul style="list-style-type: none"> - Organizing social audit in Chandaipur Gram Panchayat 	1 GP

NREGA through encouraging citizen monitoring.

- To build pressure on panchayats and concerned government officials for self-disclosure under NREGA.
- Sensitizing elected representatives and members of VMC on process of social audit.
- Formation of youth groups to take up initiative towards social audit process.

The focus of this project was to build and enable environment for organizing social audit, facilitating and building pressure on panchayat and the government officials for transparency under NREGA, and organizing and sensitizing youths and citizen leaders (CL) to take initiative towards fulfilling the objectives.

(iii) Strengthening SC leadership in Panchayats & Municipalities

Objectives

- To collect data about SC at state, district and block level.
- To identify SC leaders.
- To compile data profile of identified SC leaders.
- To understand the status of SC leadership in Panchayats and Municipality.
- To assess the need of SC leaders.
- To prepare training modules for SC leaders as per the need assessment done.
- To organize capacity building training on PRIs for the SC Leaders.
- To identify stakeholders and bring them together.



(v) Upholding Forest Rights and Strengthening Local Self Governance in Dudhi

In the wake of forest rights Act 2006 the awareness of different rights and forest related issues have been the major concern of the people. Advocacy of all these issues with the forest department at the block and district level was the key focus area of the organization's intervention.

Key features

- The organization facilitated form groups at the village level called "Van Adhikar Manch" (Forest Rights Forum) to ensure fair election.
- The organisation assisted the different committees in Duddhi, Mayorpur and Babini in their internal systems management viz. maintenance of registers, operations and functions, roles and responsibilities, etc.
- It has established a Helpline in Dudhi to help the people to have access to information.

Key features

- The workshop on "Strengthening SC Leadership" was a tremendous help in identifying various issues related to SC and SC leadership. It brought about a change in our own perspective and also helped us to identify the ways of strengthening SC leadership.
- Need assessment of SC leaders was carried out which proved to be useful in developing training modules for them.
- Data profiling of 39 SC leaders was compiled and analyzed.
- Rapport with government officials was built while interfacing with them in order to collect data on SC.
- Trainings of SC leaders brought about signs of change in them regarding their roles and responsibilities as ERs and they developed an understanding on PRIs.
- The Dalit leaders were motivated to carry out

their functions and duties on their own and not dependent on others.

(iv) Strengthening Citizen Leaders' forum

Objectives

- To establish a strong network of women and make it recognized at block level.
- To provide one day capacity building training to the members of Mahila Sangh.
- To make all the members of Mahila Sangh to be literate.
- To ensure active participation of women in the Jansunwai.

Key features

Name of activity	Process conducted	Number
Strengthening Citizen Leader's federation	<ul style="list-style-type: none"> ● meetings ● establishing federation office ● conducting social audit campaign by the federation ● organizing RTI camps 	<ul style="list-style-type: none"> ● 11 meetings ● 1 federation office ● Signature campaign in 2 GP ● Social audit in 1 GP ● 13 RTI camps
Capacity building of federation members	<ul style="list-style-type: none"> ✦ Issue based orientation ✦ Educational tour 	<ul style="list-style-type: none"> ✦ 2 training ✦ 2 tour
Strengthening PIC (Panchayat information center)	<ul style="list-style-type: none"> ✦ Regular meetings ✦ Educational support 	<ul style="list-style-type: none"> ✦ 21 meetings



- For the first time, the issue of land rights has been highlighted in such a huge manner. Open meetings were organized which had a huge attendance of 300 to 400 people. The response elicited was so tremendous that now SSK not only being invited by other NGOs in the area but also by the forest department as resource organization for organizing the trainings and workshops.



- The organization worked intensively in 5 Gram Panchayat in the area and has established four PIC in different Panchayats. The best outcome of the PICs has been the formation of Pressure Groups.
- Three Balwadis (Pre-school centers) have been established which were attended by 77 students (37 boys and 40 girls) from 3 to 6 years of age.



- Besides developing a yearning for learning among the children, the focus was also on health, personal hygiene, safeguarding the surroundings, adoption of sanitation, hygienic practices and common courtesy.

2. Promoting Muslim and Dalit Girl Child Education and Women Empowerment Program in Varanasi

With the broader aim of ensuring women empowerment SSK started its initiative in 10 Gram Panchayats of Cholarpur block of Varanasi district, with the support of Rajiv Gandhi Foundation New Delhi and Sahbhagi Shikshan Trust, Lucknow. The program aimed at building an environment for promoting girl child education.

SSK has adopted two-pronged strategy : (i) To build an environment for promoting girls' education by involving and sensitizing community, developing strong coordination between panchayat members, village education committee, Abhivahak Manch (forum of active guardians) and school teachers. (ii) Formation of Kishori Panchayats, Mahila Mandals and encouraging them to take up issues towards right and entitlements of adolescent girls and women.

“Abhibhavak Manch”-

This is the forum consisting of guardians who constantly raise the issue of quality education, teachers' absenteeism, enrollment of girl child in the school, quality of mid-day meal etc. with the education departments and block level officials.



Key features

- Training and capacity building program for panchayat representative and village development committees.
- Facilitation of establishment of panchayat level “Abhivahak Manch”.
- 52 Meeting with women and adolescent girls were organized in our intervened Gram Panchayats with focus on the importance of girl child education. Other issues concerning women right, health and hygiene on reproductive child health (RCH) were also taken up with due importance.
- A week long campaign on female foeticide, Women's Day and Eid Milan Samaroah were celebrated with the initiatives of Kishori group and Mahila Mandal.
- Vocational training programs were conducted to empower Kishori Groups. Training in painting, embroidery, craft making etc were imparted to the girls so that in future they can use the acquired skills for economic gains.





(i) Vidya Gyan Scholarship Program

- 222 girls of two Nyay Panchayats i.e. Cholapur and Dharahara of Cholapur block have been selected under Vidya Gyan Scholarship program.
- Quality education has been ensured to the girls by providing coaching on various difficult subjects like Maths, English and Science etc.
- Six months Computer training has also been provided to the girls of class IX for making them IT friendly and able to compete in this competitive era.
- A financial assistance of Rs. 500 per month provided to these girls for meeting their requirement of educational accessories like school bag, dress, shoes, books, bicycle etc.
- Extra curricular activities like quiz, drawing, painting, slogan writing, essay writing, debate etc.

were organized time to time with an aim to develop the different potentials of the girls' personality.

(ii) Panchayati Raj Strengthening Program

With the aim of strengthening panchayati raj system various training programs have been organized in the 10 gram Panchayat of Cholapur block. Following were the activities taken up for strengthening panchayati raj system :

- One day training program on National Rural Employment Guarantee Scheme for Panchayat Representatives and Village Development Officers.
- A panchayat level training program for members of Panchayat on their rights, roles, and responsibilities.
- Panchayat level training programs for Pradhan, Members and active citizens on NREGA and RTI.

3. Program for Citizen Participation in Urban Planning in Varanasi

Ministry of Urban Development (MoUD) and Ministry of Urban Housing & Poverty Alleviation (UHPA) jointly launched Jawaharlal Nehru National Urban Renewal Mission (JNNURM). Under JNNURM 4 districts have been selected in Uttar Pradesh i.e. Allahabad, Agra,





Lucknow and Varanasi. The focus of the mission was to ensure efficiency in urban infrastructure development and services delivery mechanisms, community participation and accountabilities of ULBs towards citizen.

Key features

- SSK has facilitated the constitution of C-TAG (City Technical Advisory Group) in Varanasi Municipal Corporation. C-TAG is a group of 10 people which represent the different cross section of the community, having experience and having vision of development.
- A District level Media Consultation Workshop had been organized jointly by SSK and Municipal Corporation with the aim to sensitize media on the issue of importance of citizen participation in urban governance, so that, media could share the responsibility of generating awareness on JNNURM among people.

To ensure the role of youth and academician as catalyst in the process of citizen monitoring, a workshop was organized in the collaboration with Social Work Department, Mahatma Gandhi Kashi Vidyapith and NSS.

4. Capacity Building program for Women Elected Representative in Ghazipur

Though the program was intended under POWER project for the duration of

2005-07 with the support of UNDP; Sahbhagi Shikshan Trust, Lucknow supported its different lead activities during this year for strengthening its initiatives.

Key features

- Capacity Building programs for women elected representatives have been carried out in eight blocks of Ghazipur with the help of eight partner NGOs.
- SSK, Varanasi has supported these organizations in program planning, formulating strategy and its proper implementation.
- Women's participation in NREGA has been enhanced through conducting Rath Yatra and Jansunwai in eight respective blocks.
- A district level network of Women Elected Representatives has been



established, in order do advocacy for the problems faced by Elected Representatives in their role, functioning and action as a pressure group.

5. Strengthening and Formalizing Forum of Citizen Leaders (Samajik Vikas Prerak Sangh) in Sitapur

The basic purpose of the project was to consolidate the previous experiences as well as to provide a formal shape to federation of citizen leaders (CL) "Samajik Vikas Prerak Sangh" by establishing their office and framing their bylaws. So that, the entire process could help in strengthening bargaining power of citizen leaders. The Federation was also supposed to play key role in policy advocacy at local level particularly with regard to implementation of government programs.

Objectives

- To strengthen "Samajik Vikas Prerak Sangh" (Citizen Leaders Federation) and to ensure recognition of the federation at block level.
- To organize Jansunwai in 10 gram panchayats.
- To bring forward the issues at block and district level by the Federation.
- To endeavor for disposal of problems by government officials came forth during Jansunwai.



Key features

● Jan Sunwai

Jansunwai has been conducted in 10 panchayat of Khairabad namely Benipur Sipah, Akbarjung, Bisunnagar, Jaunpur Sohraiya, Tikaria, Ashodhar, Akabarpur Khurd, Barabhari, Saraiyasani and Badripur Mansurpur.

- Data related to panchayat programs, government schemes, implementation

of programs, number of beneficiaries etc. were collected.

- People's awareness campaign carried out in 10 panchayats of Khairabad block through puppet show, rath yatra, loud speaker announcement, individual consultation and distribution of IEC material.
- CDO, media persons, and other government officials



Jansunwai is an open meeting between Panchayat officials, government officials and its functionaries on the one hand and the general public/Gram Sabha on the other hand. Press reporters, print and electronic media and reverend person of the society also attend the meeting. In this open forum people put their grievances, problems before the desk and the officials or the concerned persons are answerable to it, at the same time, they also discuss the future course of action on a particular problem/case/issue. Recently SSK has facilitated "Vikas Prerak Sangh" and the mass organized Jansunwai in 10 Gram Panchayat and it has yield good result for people's good and attracted huge local participation.



also attended the programs besides huge participation of local people. On the basis of feedback received during Jansunwai, number of memorandum issued to higher government officials. Many such cases where Pradhan and CDO's promised for an appropriate action during Jansunwai, were rigorously followed-up. As a result show cause notices were issued to many Pradhans by CDO.

- Pradhans have started realising that people especially citizen leaders can go upto any extent if their appeal goes unheeded. As a result jobs have been ensured to good many numbers of labourers (ten labourers in Benipur gram panchayat) who were earlier denied of job opportunities.
- Recognition of "Vikas Prerak Sangh"
- Federation has an

established regional office at Khairabad block in Sitapur district and maintains books of accounts and other documents on its own.

- After Jansunwai the federation has made its presence felt at block and district levels. The people have hailed its effort towards ensuring transparency in service delivery by the government officials and panchayats.
- For its efficient and smooth functioning in order to address development issues at block level, the Federation has drafted its bylaws, which are likely to be registered Society's Registration Act 1860.

6. Women Empowerment and Reinforcement program- Organizing and Promoting Mahila Sangh in Sitapur

The project aimed at collectivization of women as



well as enabling them to influence policies and programs. It also aims to promote women participation in Gram Sabha and Gram Panchayat.

Objectives

- To establish a strong network of women and make it recognized at block level.
- To provide capacity building trainings to the members of Mahila Sangh.
- To make all the members of Mahila Sangh literate.
- To ensure active participation of women in Jansunwai.

Key features

- Establishment and Strengthening of PIC
- To enable women members accessible to information, Panchayat Information Centres were established. Newspapers, periodicals and other

useful publications are made available in these centres for reading and discussion on the important issues.

- Literacy classes for group members have also been organized at PIC towards improving literacy level of women so that they can easily read, write, discuss and advocate their issues and concerns in the Gram Sabha and Gram Panchayat.
- Training have been imparted to Gram Sabha members in order to strengthen the PICs. They were furnished with the informations about various government schemes and updated regularly with the changes brought in development scenario.
- PICs have further been enriched by adding updated literatures, newsletters, magazines and other reading materials on

developmental issues.

- Information Centres have come up in a very big way as interface platforms at village level where discussions on local level issues are facilitated.
- Visibility of “Mahila Sangh”
- Strong forum of women with a membership of 150 has emerged at block level in Sitapur.
- The forum has enhanced visibility and taking up the issues concerning women rights and entitlement and by its active participation in PRIs.
- Mahila Sangh has provided an interface platform at block level and initiated the process of citizen monitoring around development programs and schemes related to women.
- It also organize regular meetings with the women



groups in different villages were organised by Mahila Sangh to discuss issues pertaining to women welfare. It also enhanced women leadership and increased their participation in electoral process.

- Literacy program
- A package of 30 days program has been carried out in a different Gram Panchyat of Sitapur district enabling women to read and writes.
- Door to door campaign has been carried out to make people aware about the program by showing them audio-video film of Sita and Gita on laptop. One hundred and twenty two women became literate in the last six months through these centers.

7. As State Facilitating Agency in Yamuna Action Plan II

Yamuna Action Plan (YAP) is being implemented for water pollution abatement and conservation of the river Yamuna by the National River Conservation Directorate (NRCD), Ministry of Environment and Forests (MoEF) of the Government of India (GOI) and Japan Bank for International Cooperation (JBIC). Yamuna Action Plan (YAP)-II is one of the important projects, which has been implemented by U.P Jal Nigam through its Project offices at Ghaziabad and Agra. SSK is working as



State Facilitating Agency for YAP II for the past one and a half year. SSK is involved in capacity building of 25 NGOs under the project that are involved in eight project towns of Western Uttar Pradesh for effective implementation of the programmes, periodic review, evaluation and developing policy guidelines framework for long term sustainability of these programmes in selected project towns.

Objectives

1. To build capacities of partner NGOs involved in YAP II for overall effective project management and delivery.
2. To provide ongoing monitoring-cum-handholding support to partner NGOs involved in YAP II for effective and efficient management of the project.



3. To create systems and procedures for sustainability of Public Participation and Awareness (PP&A) component of YAP II.

Key features

- Total 288 numbers of field visits were made to partner NGOs to provide supportive supervision. Inputs provided on themes related to reporting and documentation, time management, effective program planning with ensuring follow ups of structured events organized by them.
- 15 NGOs have developed/ strengthened their own information management system.
- 15 organizations initiated/ strengthened their own system and process of internal monitoring and undertaking periodic review of the project.
- 55% of organizations have started timely submitting their monthly and quarterly reports with detail actions plans having descriptions of follow up and sub activities for entire 30 days.
- As SFA, SSK was involved in NGO's annual performance appraisal along with UPJN, PMC and NRCD followed by personal visits to the project offices of partner organizations located at 30 project sites.



- Taking the immediate capacity building need, 3 training programs were organized for the partner organizations on the issues of 'Reporting and Documentation', 'Program Planning' and 'Module Preparation for School Health Program'. A separate Project Management Training was also organized for the partners.
 - A separate website is launched on PP&A component of YAP II in order to provide greater transparency and updated information. So far 53,687 persons have visited this website to see information regarding the project.
 - 35 case studies have been documented out of which 11 have already been published in news letters and journals like Nirmal Neer, Sahvani etc.
 - 1000 brochures published and distributed to provide relevant information regarding project and the role of SFA to different stakeholders.
 - 24 meetings have been conducted with leading CSOs working on the issue of water and sanitation and other urban issues to share the experiences, and built relationship with key stakeholders for long time sustainability of the project.
 - A vibrant network with different CSOs and stakeholders like CURE, CEE, Aga Khan Foundation, Muskan Jyoti, Regional Center for Urban and Environmental Studies, Social Work Deptt., Lucknow University, Archana Memorial college, Etawah, Jaypee Institute of Management, Guru Vasisth Manav Sarwangan Sewa Samiti, Agra etc. has been established to share and advocate the issues.
- In order to disseminate the learning of the field among the stakeholders, quarterly journal titled, 'Nirmal Neer' has been published.

DISASTER RISK REDUCTION RESOURCE CENTER

1. Building Community Resilience to Flood Risks in Kaisarganj

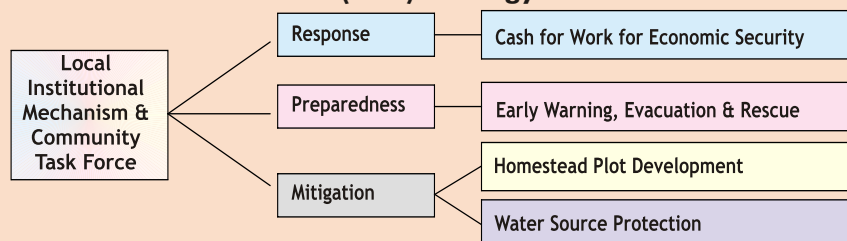
A huge part of Uttar Pradesh is located in the “flood plains” area. More than 21.1 million people are annually affected by flooding leaving back the vulnerable families in the jeopardy of survival due to this high frequency of flood disaster. In order to address this issue SSK collaborated with its long term partner UNNATI and initiated a project on “Building Community Resilience to Flood Risks” in Kaisarganj block with funding support of ECHO through Malteser International. The direct beneficiaries were 8,726 people in 26 hamlets of 5 panchayats.

Key features

- The project adopted an integrated approach for Disaster Management and developed hamlet and Gram Panchayat level



Disaster Risk Reduction (DRR) Strategy



task forces to work on all urgent issues, especially early warning, evacuation, drinking water, sanitation and risk reduction/ mitigation strategies.

- The capacity building of task force on the above mentioned aspects was the key feature of the project. Task force was equipped with tools and equipments to perform the functions of response, preparedness and mitigation.
- 60 homestead plots of poor and vulnerable families have been raised and shelters were constructed to reduce risk

of flood hazards.

- The most poor and vulnerable families with special focus on widow, disabled, elderly and refugees were identified and shelters were constructed with technical and infrastructural inputs from the project and community participation.
- 40 hand pumps with raised platforms and proper drainage were installed with the support of village task force to avoid submergence of hand pumps in flood water which usually cause water borne



diseases and epidemic during and post flood situation.

- Some members of Gram Sabha were trained to conduct water testing and provided with water testing kits to ensure safe drinking water. “Hand Pump Nigrani Samiti” was formed which took the responsibility for

judicious use and proper upkeep of hand pumps. These hand pumps provided safe drinking water to around 400 families.

- An altogether 6010 labor days of work for 300 families were created to support livelihoods for the poor.
- An early warning system

through telephone line was being established and panchayats were equipped with 30 wooden boats, 5 mechanized boats, life saving equipments like life jackets, life buoys, etc.

- 25 youths from the Panchayats were rigorously trained on flood rescue operation, boat rowing and mechanized boat operation, maintenance, first aid, and use and maintenance of life saving kits. Mock drills and real life situation exercises were successfully done by the task force members.
- Boat management committees for boats were formed for looking into operations and maintenance of the boats.

2. Flood Relief Program in Bihar

SSK started working on the issue of Disaster Management in 2006, especially responding to floods. In response to recent heavy floods by Kosi river in Bihar, this year SSK worked with its fund supporting partner Malteser International and local implementing partner, Mahila Chetna Vikas Mandal for immediate relief operations in the rural and semi-urban districts namely Araria, Supaul, Madhepura, Saharsa and Purnea.



The criteria for the selection of beneficiaries (families fulfilling more criteria were given priority) were as-

- Families belonging to dalit communities.
- Family headed by women.
- Families whose members lost their life during recent floods.
- Families who lost all their belongings including shelter during floods.
- People not having utensils to prepare and consume food or to collect, treat and store drinking water.
- Families where one or more members are disabled or show symptoms of trauma.

Key features

- Based on an assessment visit of the affected area and subsequent planning, it was decided to provide relief items in the temporary camps of three categories i) for temporary shelter, ii) water and sanitation items and iii) kitchenware for food management.
- Considering the funds mobilized for the purpose, it was decided that these items shall be distributed amongst 1200 families of different villages residing near Kataiya powerhouse in Basantpur block of Supaul district.



- For the purpose of record keeping distribution cards were filled in and the beneficiaries signed the same.

Relief materials were distributed on the following distribution dates:

- 24th September 2008 – First distribution
- 27th October 2008 – Second distribution
- 30th October 2008 – Third distribution
- 08th November 2008 – Fourth distribution
- 12th November 2008 – Fifth distribution
- 16th November 2008 – Sixth distribution



GENDER MAINSTREAMING

On the eve of International Women's Day, women's day celebration was organized in Cholapur block of Varanasi. Around 500 women and adolescent girls including elected representatives of PRI's participated in the program.

The program was inaugurated by District Education Officer Ms. Durgawati. Women members of Mahila Mandal and adolescent girls actively participated in the program. Members of Kishori Samuh



presented small skit and plays on the issue of female feticide and dowry. Girl students of Vidya Gyan scholarship program also shared their experiences and the change they have experienced within themselves after being associated with the program.

Members of Mahila Mandal presented Holi Geet on the occasion. Prior to women's day celebration a week long campaign was

launched on the female feticide. During campaign numerous activities were organized with the members of kishori Samuh which included painting and debate competition. On the occasion the winners of the competitions were also awarded.

The program was a learning event in which women participants very actively shared their views and pledged to fight for their entitlements and benefits.





Gender Mainstreaming Committee

SSK has incorporate gender in the Personnel Policy, Service Rule and Regulations of the organization and its evaluation is done periodically for gender justice. Adequate additional facilities will always be given to the female staff in the organization.

Discipline and Conduct

- a. All male staff members treat the female staff members with dignity and respect similarly the female staff members treat in the same way with the male staff in the organization.
- b. Committee against sexual Harassment (CASH) is formed which has a fair representation of male and female among its members. (2 male and 2-3 female)

KNOWLEDGE MANAGEMENT

ICT Unit

The ICT Unit supports the training programs, administrative system and the community of staff through providing network and services support at our State and District Resource Centers.

It provides up-to-date, easy-to-use and seamlessly integrated computer hardware, operating system platforms and wireless network access to global information systems.

It maintains and provides all computing facilities,



audio-visual equipments and other technical equipments in the premise and field offices in professionally good order as per the requirement.

It also facilitates solutions for computer trouble-shooting and routine maintenance. This resulted in efficient handling, processing, co-ordination and administration of organizational resources.

It maintains updated website of SSK with current happenings, concluded

activities, developmental issues and other information related to the organization.

Library & Publications

A copious library was established 16 years ago with the objective of broad basing and up-scaling the host of activities related to dissemination of learning and experiences emanating from SSK's own as well as partner organization's endeavors. The Library makes available all relevant reading materials to trainees, staff and other knowledge seeking people.

Key features

- Library timings are flexible. It opens at 9.00 am in the morning and closes at 7.00 pm in the evening. The closing time is extended up to 8'o clock during training sessions for the convenience of trainees.
- More than 3080 books on various issues like



Participatory Research, Rural Development, PRIs, Gender, Disaster Management, HIV/AIDS, Organizational Development Management and Hindi/English literatures etc available in the library.

- More than 300 audio-video CDs and cassettes are available on development issues as Education, RTI, Disaster Management, Environment etc. Motivational and information based

documentary films are also available in good number.

- More than 100 types of subscribed and unsubscribed magazines, periodicals newsletter and journals on various development issues like health, education, rural development and others including some international magazines are regular features of library.
- A collection of other organization's publications is also available in the library

and it provides reference materials for research and development studies.

- SSK itself has brought out more than 70 types of manuals pertaining to different development issues.
- SSK publishes its own as well as partner organizations' Annual Reports, Broachers, Case Studies and Activity Reports on regular basis. Besides that it also publishes posters, handbills and leaflets related to its interventions.



SSK TEAM

SSK has a strong team of committed full-time staff. The program team consists of development professionals having experience in Rural Management Studies, Social Work, Disaster Management, Women Studies and Educational Psychology. The team is a mix of experience holders and freshers. To facilitate administrative functioning, SSK has a support team comprising Program Secretaries, Administrative Staff and Finance Personnels. In addition SSK has a consultancy team with expertise in the field of training, evaluation, monitoring and designing development projects.

At present SSK has a team of 30 members out of which 8 are female and 22 are male.

SSK GOVERNANCE SYSTEM

SSK is governed by General Body and the important functioning decisions are taken by Executive/ Governing Board which consists of members from academic, social service, law, health, freedom fighter and social activist background.

OUR GENERAL BODY MEMBER

1. Dr. Rajesh Tandon

An internationally acclaimed architect of Civil Society and renowned pioneer in the field of participatory research, promotion of local self governance and voluntary sector in our country, President of PRIA and VANI New Delhi.

2. Mr. Ashok Singh

A well known champion for the cause of institution building in the domain of Civil Society at national and regional level, engaged in providing momentum to civil society movement in Uttar Pradesh, secretary UPVAN Lucknow.

3. Mr. Gopal Bhai

A popular leader engaged with unpopular causes like development of Patha Kol tribe and the marginalized of Bundel Khand, Founder of Akhil Bhartiya Samaj Sewa Sansathan Chitrakoot.

4. Dr. Kanchan Lata Sabbarwal

An octogenarian freedom fighter, social activist, post chairperson of U.P. State Women & Child Welfare Board, and renowned educationist and Gandhian thinker.

5. Dr. Balraj Chauhan

A reputed legal expert who still considers himself as a student of law, has been constantly guiding Civil Societies with his legal acumen, presently Vice Chancellor of National Law School University, Lucknow.

6. Mr. Arvind Kumar

A renowned social activist, committed to mobilizing tribal communities towards their own development through engagement with governance; an ardent activist during Jai Prakash Narayan's movement, who

took to social service in its aftermath; Founder Secretary Lok Jagriti Kendra, Madhupur, Jharkhand.

7. Dr. (Mrs.) Indu Sinha

A well known practitioner of participatory techniques in rural development and women's empowerment, a social activist who pioneered literacy movement and Kishori Panchayat, a forum of adolescent girls in Bihar; Director, CENCORED Patna.

8. Dr. Yogesh Kumar

A well known development economist and activist for making civil society watch the manners of governance partner in National Social Watch movement, Director, Samarthan Bhopal.

9. Dr. (Mrs.) Neelam Singh

A gynecologist of repute with a deep-seated concern for eradicating female foeticide, through Vatsalya, a state level resource center for women's causes, Ex-Chairperson of UPVAN Lucknow.

10. Dr. Ajay Kumar

A reputed Agriculture Scientist and popular exponent of PRA techniques for understanding the rural society and its culture through the vantage point of agriculture. Presently senior scientist in Agriculture Research Center, Patna.

11. Dr. S.P. Jain

The Director, Center for Panchayati Raj of National Institute of Rural Development (Retired). A long experience in Teaching & Research in Panchyati Raj and has served as expert in various government committees on Panchayati Raj.

GOVERNING BOARD MEMBERS

1. Dr. Rajesh Tandon
2. Mr. Ashok Singh
3. Mr. Gopal Bhai
4. Dr. (Mrs.) Neelam Singh
5. Mr. Arvind Kumar
6. Dr. (Mrs.) Indu Sinha
7. Dr. Ajay Kumar

SSK has also set up different committees to look after the internal management functions. Some of the committees are:

- i) Project Management Committee
- ii) Gender Mainstreaming Committee
- iii) Procurement & Purchase Committee
- iv) Financial Advisory Committee

INTERNATIONAL TRAVEL

SSK Staff has travelled abroad to facilitate and attend different programs. Following are brief accounts of their trip:

Name	Visited Place/Country	Program	Sponsor Organization
Mr. Ashok Singh	1. Cambodia (visited twice)	As a resource person for Social Accountability Symposium	World Bank, Govt. of Combodia, Silika, PRIA
	2. Bangkok	As a participant for Asian Regional Meet on NGO Diplomacy	VANI and Coord ination SUD
Mr. Sanjay Singh	Columbo, Shrilanka	South Asia Training Workshop for Trainers	Commonwealth Foundation and ASPBAE
Ms. Shalini Chaturvedi	Indonesia	Basic Leadership Development Course	Asian Pacific Beuro of Adult Education, Mumbai
Ms. Vandana Tripathi	The Netherland	Fellowship for a short course on Housing and Urban development	CORDAID, Netherland and IHS, Rotterdam

STAFF

SSK has a mix of staff in terms of gender that are placed at different levels. Following are brief account of their compensation package:

Salaries	Male	Female	Total
< 5000	0	0	0
5000 - 10000	8	5	13
10000 - 15000	6	2	8
15000 - 20000	4	0	4
> 20000	4	1	5
Total	22	8	30

AUDIT

SSK has statutory as well as internal audit system which ensures regular auditing of books and accounts duly appointed by the executive council. Following are our Auditors:

Statutory Auditor

Mr. Arun Bhatia
Charnalita Bhatia & Gandhi
Chartered Accountants
B-14, Lajpat Nagar-III
New Delhi-110024

Internal Auditor

Mr. Shiv Bhushan Pathak
M/S S.B. Pathak & Associates
2nd Floor, Ram Mohan Plaza,
Madho Kunj, Katra
Allahabad, U.P.

STATEMENT OF BALANCE SHEET AS ON 31ST MARCH 2009

Particulars	Amount (INR)	
Source of Funds	-	
Capital Fund		12,147,855.69
Opening Balance	13,964,789.69	
Add: Excess of expenditure over Income	1,816,934.00	
Total source of fund		12,147,855.69
Application of fund	-	
Fixed Assets		1,936,386.96
Investment		7,686,534.00
Current Assets		2,195,715.73
Advance Recoverable in cash or in kind or for value to be received		394,735.00
Sub Total		12,213,371.69
Less : Current Liabilities, Advances and Unutilised grants	-	
Current Liabilities		65,516.00
Unutilised grants		557,430.32
Total Application of fund		11,590,425.37

STATEMENT OF INCOME AND EXPENDITURE

Particulars	Amount (INR)
Income	
Grants (Including Previous years Unutilised grants)	13,959,767.51
Contribution, Membership fees, Honorariums and Consultancy	235,429.54
Interest	869,469.00
Total Incomes	15,064,666.05
Less : Expenditures	
Programme & activity	10,396,932.30
Human resource	4,768,600.00
Administration	1,220,126.50
Depreciation on fixed assets	495,941.25
Total Expenditures	16,881,600.05
Excess of expenditure over Income	(1,816,934.00)

Note :01-Extracted from Audited Statement of Accounts 2008-2009

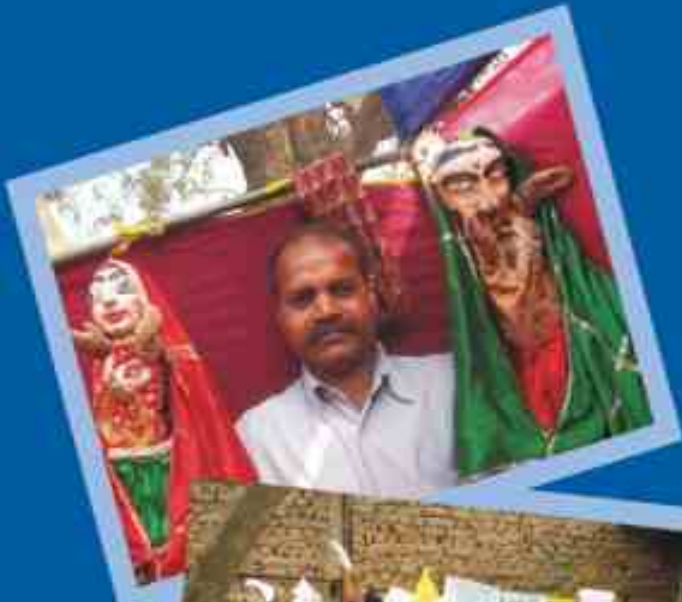
STATUTORY AUDITORS
CHARNALIA BHATIA & GANDHI
Chartered Accountants
New Delhi

- Detailed information can be obtained on request.
- SSK follows the norms of the Credibility Alliance.

COLLABORATION AND ASSOCIATIONS

SSK has collaborated/associated with different groups/CSOs/Institutions. Some of the important institutions are:

- PRIA, New Delhi
- Samarthan, Bhopal
- Unnati, Ahmedabad
- CENCORD, Pantna
- Sahayi, Trivendrum
- Civicus, South Africa
- INTRAC, UK
- UNICEF, Lucknow
- Lok Jagriti Kendra, Madhupur
- Badlao Foundation, Mihijam
- CARE, Lucknow
- CARE, Bihar
- UPVAN, Lucknow
- World Vision
- SDTT, Mumbai
- Path, Lucknow
- Department of Panchyati Raj, U.P
- NACO, Delhi
- UPSACS, Lucknow
- Find Your Feet, Lucknow
- Water Aid





Sahbhagi Shikshan Kendra

Sahbhagi Road (Behind police fire station)
Sitapur Road, Lucknow 227208 (U.P.) India
Phone & Fax : (0522) 6980124, 9452293783

E Mail - Info@sahbhagi.org

Web: www.sahbhagi.org